

APPLICATION FOR SUPPLY OF ELECTRICITY

Items 1 to 7 and 10 of this application are mandatory for new supply connections and the items 8, 9 and 11 are required to be filled only if applicable and known.

Name of the Applicant with Initials (applicable for private individuals only)

Rev./ Dr./ Mr. / Ms.																				

Full Name of the Applicant

Purpose

New Connection	<input type="checkbox"/>
Temporary Connection of duration less than 2 weeks	<input type="checkbox"/>
Temporary Connection of long duration more than 2 weeks upto 5 years	<input type="checkbox"/>

Other : **For present consumers only.**

Electricity Account No. of the existing electricity connection

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Please tick the relevant item numbers in this form

1	2	6	7	8	9
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1. Capacity of the Connection Required

Single Phase <input type="checkbox"/> 15 A <input type="checkbox"/> <input type="checkbox"/> 30 A <input type="checkbox"/>	Three Phase <input type="checkbox"/> 30 A <input type="checkbox"/> <input type="checkbox"/> 60 A <input type="checkbox"/>	Bulk Supply <input type="checkbox"/> More than 42 kVA but less than 1 MVA <input type="checkbox"/> <input type="checkbox"/> More than or equal to 1 MVA <input type="checkbox"/>	Required capacity: kVA
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2. Description and Identity of the Applicant

Private Individual ☐ Ministry/Government Department/Statutory Body/ Public Corporation ☐
 Company ☐ Corporate Body ☐ Other (Please state):
for private individuals
 National Identity Card No. for Sri Lankan private individuals only
 Passport No. for Non-Sri Lankan private individuals only
 Country of issue for Non-Sri Lankan private individuals only
for companies
 Company Registration No. under Companies Act, No. 07 of 2007
for other bodies corporate
 Name of the Act of incorporation or equivalent:

3. The Premise where the Electricity Supply is Required

Assessment No. Local Authority Area / Sub Division
 Address
 Post code
 GPS coordinates (if known)
 Electricity account number of a neighbor (if known)
 Divisional Secretary area Grama Niladhari division number

4. Contact Details of the Applicant

Postal address of the applicant (if different from the address of the premises)

[illegible][illegible][illegible]

for the purposes of activating SMS alerts on informing status of the application, connection date and planned interruptions only

[illegible]

5. Ownership or Occupancy of the Premises

Yes

No

If not, please state the basis of occupancy: leasehold / rent / other

6. The Purpose/s for which Electricity is Used in the Premises

Domestic, religious and charitable institution, workshop, industrial establishment, governmental office or departments, school, hospital, hotel or other (please describe):

7.	Expected Date of Supply
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Date _____

8. Details of Electricity Connections Provided to the Same Premises (if any):

Account number

[illegible][illegible]

9. Details of Existing Electricity Connections in the Name of the Applicant (if any):

Account number

[illegible][illegible]

I confirm that the data and details given above are accurate to the best of my knowledge. I understand that if any incomplete or inaccurate details are submitted, this application may be rejected, thus resulting in delays of the processing. I am aware that upon discovery of any forged documentation (or any copies of them) presented by me to the Licensee as related to ownership or occupancy of the Premises or identity of the Applicant, this application would be rejected or, if discovered after obtaining the electricity connection, the connection is liable to be disconnected.

Date _____ Signature of the applicant _____

For Ministries/Govt. Departments / Statutory Bodies and other bodies corporate

Name and the designation of the signatory: _____

Receipt

Reference number

[illegible]

Name of the contact person

[illegible]

Signature of the DL

10. Check list

Documents attached for identification of the applicant

Confirmation by the applicant (Please tick)

For office use only verification by DL

For private individuals

10-1 Copy of the National Identity Card of the applicant (for private individuals - Sri Lankan citizen) Yes ☐ No ☐

Yes ☐ No ☐

10-2 Copy of Passport of the applicant (photo Identification page and Sri Lanka visa page only) for foreign citizen Yes ☐ No ☐

Yes ☐ No ☐

For companies

10-3 Copy of the Company Registration Yes ☐ No ☐

Yes ☐ No ☐

10-4 Copy of the Articles of the company Yes ☐ No ☐

Yes ☐ No ☐

10-5 Authority for the signatory to sign on behalf of the company Yes ☐ No ☐

Yes ☐ No ☐

10-6 Authority for the signatory to sign on behalf of the department/ statutory institution Yes ☐ No ☐

Yes ☐ No ☐

For others

10-7 Copy of the relevant document of incorporation of the entity Yes ☐ No ☐

Yes ☐ No ☐

10-8 Authority for the signatory to sign on behalf of the entity Yes ☐ No ☐

Yes ☐ No ☐

Documents attached for verification of ownership and occupancy of the premise

10-9 Copy of the Title Certificate Yes ☐ No ☐

Yes ☐ No ☐

10-10 An abstract of the Title Deed and a Certificate for Ownership Yes ☐ No ☐

Yes ☐ No ☐

10-11 A certification by the Grama Niladhari as prescribed Yes ☐ No ☐

Yes ☐ No ☐

10-12 Valid Rent Agreement with the Owner Yes ☐ No ☐

Yes ☐ No ☐

10-13 Valid Lease Agreement Yes ☐ No ☐

Yes ☐ No ☐

10-14 Tax Assessment Notice Yes ☐ No ☐

Yes ☐ No ☐

10-15 Other document/s to establish that the applicant occupies the premises Yes ☐ No ☐

Yes ☐ No ☐

The current status of the applicant's electrical installation

10-16 Test Certificate of the internal wiring certified by a Chartered Electrical Engineer Yes ☐ No ☐

Yes ☐ No ☐

10-17 Test Certificate of the internal wiring certified by an approved Electrician Yes ☐ No ☐

Yes ☐ No ☐

10-18 Consent letter from owner/s of adjacent lands or buildings, if the incoming electricity lines to the premises are likely to cross such lands/buildings Yes ☐ No ☐

Yes ☐ No ☐

10-19 Meter to be fixed on a boundary wall Yes ☐ No ☐

Yes ☐ No ☐

10-20 Meter to be fixed on a wall of the building Yes ☐ No ☐

Yes ☐ No ☐

11. For renewable energy installations only (optional)

11-1 The scheme opted for: Net metering ☐ Net Plus ☐ Net Accounting ☐

11-2 Source of electricity generation

Solar roof top ☐ Small hydro ☐ Wind ☐ Biomass ☐ Other _____

Yes ☐ No ☐

11-3 Test Certificate of the electrical installation of the renewable energy system is certified by a Chartered Electrical Engineer Yes ☐ No ☐

Yes ☐ No ☐

Submitted:

Signature of the Applicant _____ Date _____

12. Directions to the premises where the electricity supply is required (may use a separate sheet)

Submitted:

Signature of the Applicant _____ Date _____

For Office use only

The day on which the supply is to commence OK ☐ Not acceptable ☐

The purpose of this electricity connection:

Domestic ☐ Religious and charitable ☐ Industrial ☐ ☐ ☐ ☐ General ☐ Hotel ☐ Other _____

Is the premises situated within 50m from a distribution line ? Yes ☐ No ☐