



## **CEYLON ELECTRICITY BOARD**

**Bid No: PD(NTDND&EIP)/PK4/2021/04**

**Bid for Hiring of Six (06) Mini Vans on Wet Lease Basis for  
National Transmission & Distribution Network Development &  
Efficiency Improvement project (Package 4) Dehiwala,  
Mt.Lavinia and Battaramulla**

### **ITEM**

### **PAGE NO:**

<b>1. Bid data sheet</b>	<b>1 - 2</b>
<b>2. General Conditions of Bid</b>	<b>3 - 5</b>
<b>3. Certificate of Purchase of Bidding document</b>	<b>Appendix I</b>
<b>4. Form of Bid</b>	<b>Appendix II</b>
<b>5. Bid Security (Bank Guarantee)</b>	<b>Appendix III</b>
<b>6. Schedule of Prices</b>	<b>Appendix IV</b>
<b>7. Contract Agreement</b>	<b>Appendix V</b>

Office of the Project Director National Transmission & Distribution Network Development  
& Efficiency Improvement project,  
No: 18, Coniston Place,  
Colombo 07,  
Sri Lanka

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# CEYLON ELECTRICITY BOARD

## DATA SHEET

### ITEM DESCRIPTION:

Bid for Hiring Of Six (06) Mini Vans on wet lease basis for National Transmission & Distribution Network Development & Efficiency Improvement project (Package 4) with fuel and driver for each van. Owner has to bear the expenses with regard to License, Insurance cover, Servicing, all repairs and tires etc. of the vehicle/vehicles offered.

### BID NUMBER & THE NAME:

Bid No. PD(NTDND&EIP)/PK4/2021/04

Bid for Hiring of Six (06) Mini Vans on Wet Lease Basis for National Transmission & Distribution Network Development & Efficiency Improvement project (Package 4) Dehiwala, Mt. Lavinia and Battaramulla

### BRANCH FOR WHICH THE VEHICLES TO BE HIRED AND TYPE OF VEHICLES REQUIRED:

Office of Package 4 of the National Transmission & Distribution Network Development & Efficiency Improvement project

Six (06) numbers of Mini Van (Petrol/Hybrid)

### OPERATIONAL AREA AND MONTHLY RUNNING:

**1. Boundary of normal operational area** – Within the Geographical area of Package 4 of NTDND & EI Project (Dehiwala, Mt. Lavinia and Battaramulla)

**2. Monthly running of the vehicle & working hours** – 2,000 km per month (Please refer General Conditions regarding payments). This includes both day work and night work in shift basis.

### BID SECURITY:

Value of the Bid Security is Sri Lankan Rupees Twenty One Thousand only (LKR 21,000.00) per one vehicle.

If the bidder bids for six vehicles six number of Rs: 21,000.00 bid securities should be submitted (total value is RS: 126,000.00).

PIV written in favor of General manager of CEB also acceptable (PIV can be obtained from NTDND & EIP office and the payment shall be made to a Peoples Bank or CEB POS counter.). PIV shall be obtained prior to the bid closing date and shall be attached the bid.

The Bid Security shall be valid One Hundred and Twenty (120) days (up to and including 2021.12.17) from the date of the Bid closing.

**PERIOD OF HIRE:** 18 Months

### PLACE OF PURCHASE OF BID:

Office of the Project Director National Transmission & Distribution Network Development & Efficiency Improvement project, No: 18, Coniston Place, Colombo 07., until 12.00 Hrs. on 18<sup>th</sup> August 2021 upon payment of a non-refundable fee of five hundred rupees (Rs. 500.00).

### TIME & DATE OF THE CLOSING OF BIDDING:

Bids will be closed at 1000 hrs on 2021. 08. 19

### BIDS SHALL BE ADDRESSED TO:

The Chairman, Divisional Procurement Committee – Projects, Office of the Project Director National Transmission & Distribution Network Development & Efficiency Improvement project, No: 18, Coniston Place, Colombo 07, Sri Lanka

### MANAGER-IN-CHARGE OF THE PROCUREMENT

Project Director (National Transmission & Distribution Network Development & Efficiency Improvement project), No: 18, Coniston Place, Colombo 07, Sri Lanka

### OPENING OF BIDS:

Bids received will be opened immediately after the time of closing of bidding, at the Office of the Project Director (National Transmission & Distribution Network Development & Efficiency Improvement project), No: 18, Coniston Place, Colombo 07, Sri Lanka

**PLACE OF ACCEPTANCE OF BIDS:**

Office of the Project Director (National Transmission & Distribution Network Development & Efficiency Improvement project), No: 18, Coniston Place, Colombo 07, Sri Lanka on behalf of the Divisional Procurement Committee.

**APPLICABLE PROCUREMENT COMMITTEE:**

Divisional Procurement Committee – Projects, Ceylon Electricity Board.

**VAT REGISTRATION NUMBER OF THE CEYLON ELECTRICITY BOARD**

409000010-7000

**CEYLON ELECTRICITY BOARD**  
**GENERAL CONDITION OF CONTRACT**  
**(FOR HIRING VEHICLES ON WET LEASE BASIS WITH DRIVER AND FUEL)**

**1. Scope of Work**

The Project Director (NTDND & EIP), Ceylon Electricity Board, No: 18, Coniston Place, Colombo 07 will receive Bids for six (06) number of Mini Vans with fuel and driver on wet lease basis for the official usage as indicated in the Bid Data Sheet.

**2. Receipt of Bids**

Bids shall be submitted using the Schedule of Prices (Appendix IV (A)/(B)/(C)/(D)/(E)/(F)) attached to this document. The Original and Duplicate copy of the Bid should be placed in separate envelopes marked "Original" and "duplicate". Both envelopes should be enclosed in one securely sealed cover. The bid description and the bid number shall be marked on top left corner of envelop as indicated in the Cover page of this document. The name and Address of the bidder shall also be clearly marked on the envelope. Single Bidder is allowed bidding for one or more Vehicles and shall submitted Appendix IV (A)/(B)/(C)/(D)/(E)/(F) separately for each Vehicle. Bids shall be received by The Project Director (NTDND & EIP), Ceylon Electricity Board, No: 18, Coniston Place, Colombo 07.

Bidder shall bear all costs associated with preparation and submission of the Bid and Ceylon Electricity Board will in no way be responsible or liable for any of those costs.

**3. Closing of Bids**

Bids sealed and addressed as aforesaid shall be sent under registered cover to reach the Office as indicated in the Bid Data sheet not later than 10.00 hrs on the bid closing date as indicated in the Bid Data sheet.

Any bid received after the closing time will be rejected and returned unopened to the bidder.

**4. Opening of Bid**

Bids will be opened immediately after the closing time fixed for receipt of bids.

**5. Bid Security**

Each Offer (for each vehicle) shall be accompanied with a Bid Security as stated in the Bid Data Sheet either in the Form of a Bank Guarantee, a Bank Draft drawn in favor of the General Manager, Ceylon Electricity Board or by cash (in PIV). Failure to submit the Bid Security at the time or before the Closing of the Bidding in accordance with the above requirements will result in the Bid being rejected. The Bid Security shall be valid for One Hundred & Twenty (120) days from the date of closing of bid. Bid Securities of unsuccessful Bidder will be returned to them, after the selection of successful Bidder.

If the successful Bidder fails or declines to enter into a formal Agreement when requested to do so, the amount deposited by them as Bid Security will be forfeited by CEB without prejudice to the rights of CEB to recover from the defaulting Bidder, the full amount of damages sustained by the CEB as a result.

Form of Bid Security is given in Appendix III.

**6. Performance Security**

The performance Bond equal to two point five (2.5%) of the total contract sum shall be kept with CEB. This amount will be deducted equally from the first two monthly payments made to the supplier.

In the event of default on the part of the supplier resulting from breach of conditions hereto, the General Manager, or any person purporting to act under the authority of General Manager may by a written notice terminate the right of Contractor to proceed with any or all remaining works and forfeit the Performance Bond without recourse to legal action.

The Performance Bond will be released after 30 days of satisfactory completion of the contract.

**7. Schedule of Price**

The bids shall be submitted using the Schedule of Prices furnished in Appendix IV (A)/(B)/(C)/(D)/(E)/(F). The Schedule of Price must be completed without any alterations to its format, and no substitute shall be

accepted. All the blank spaces shall be filled with the information required. The price quoted shall be written clearly in ink or type written.

## **8. Minimum Validity Period of Offer**

All offers shall be held good for acceptance for a minimum period of ninety (90) days from the date of closing of bids.

## **9. Price Escalation**

If the fuel price is increased/ decreased after the date of closing of bids, the hiring rates could be changed from the following month in accordance with the formula given as in Clause 11 (Payment Methodology).

## **10. Documents and Details to Accompany the Bid**

- a. Duly signed "Certificate of Purchase of bidding document" at Appendix (I) of this document.
- b. Duly signed "Form of Bid" at Appendix (II) of this document.
- c. Duly completed and signed schedule of Prices Appendix IV (A)/(B)/(C)/(D)/(E)/(F) of the Bidding document.
- d. Bid Security as mentioned in clause 5.
- e. Copy of the Vehicle Registration Certificate, Revenue License, Insurance Cover etc. of each Vehicle shall accompany the offer.

## **11. Condition of Vehicles, Documents & Maintenance**

- a. The vehicle/vehicles should be in good running condition. The age of the vehicle/vehicles should be **less than 10 years from the date of first registration** during the contract period and preference will be given to the new vehicles.
- b. The vehicle/vehicles should have Air conditioner with adjustable speed blower working on CFC free Refrigerant Gas.
- c. The vehicle/vehicles should be registered and insured in the name of the bidder except in the case of a Company making an offer, provided that the company has a legal contract with the registered owner/owners of the vehicle/vehicles.
- d. Unregistered vehicle/vehicles could be offered for hiring provided that the offered vehicle/vehicles is/are subsequently registered and insured at the time of signing of the contract with CEB but not necessary at the time of Bidding or Inspection.
- e. The vehicle/vehicles should be fully insured to cover all occupants and insurance cover shall permit hiring. Revenue License & Comprehensive Insurance shall be available during hiring period.
- f. The vehicle shall be fully insured to cover hiring purpose and all occupants.
- g. The cost of fuel, repairs, servicing and weekly cleaning and all the payments to the driver should be borne by the bidder. No extra payment will be made by CEB.
- h. The driver/drivers should possess a competent driving license/licenses and he/they should perform duties to the satisfaction of the officers of the CEB.
- i. The driver/drivers must write the running charts daily as per instruction given by CEB. Daily completed running charts should be forwarded to the officer/officers in charge of the vehicle/vehicles on each working day of every week.
- j. The vehicle/vehicles should be made available on all working days per month for CEB use during the entire hiring period. The owner shall not take the vehicles without permission of CEB.
- k. The Owner/ Company shall ensure that the vehicles are available on all working days, public holidays and weekends of CEB requirement. However, reasonable number of days maybe allowed for maintenance and service of the vehicles without jeopardizing CEB work. Cost of capital payment shall be deducted on pro – rata basis for days of non – availability if above limit is violated.
- l. The vehicle/vehicles should be maintained in good conditions all the time.
- m. The CEB retains the right for cancellation of the contract at any time if it is observed that the vehicle/vehicles on contract is/are not running to the satisfaction of the officer/officers using vehicle/vehicles.
- n. If the contractor intends to terminate service prior to end of contract period, he should give notice for such termination prior to two months. Otherwise CEB will stop the last payment.
- o. CEB will give one month notice to the contractor to terminate services prior to end of contract period.

- p. The vehicle/vehicles should be made available for the full use of CEB during the contract period and it/they should be ready to run at any time of the day.
- q. If any hired vehicle gets involved in an accident or the vehicle cannot be used due to any other urgent matter, such information should be given in writing immediately and supply any other suitable vehicle in lieu. If such intimation is not made, Cost of Capital Payment (CC) shall be deducted by a value of (CC/26) per day for the days that hiring vehicle was not available.
- r. CEB is not liable for any damages or accidents to the vehicle or any damages to third party.
- s. The CEB retains the right for cancellation of the contract at any time if the performance of the contract is not up to the satisfaction of the officer using the vehicle.
- t. CEB employees should not supply their own vehicle or the vehicle belonging to their family to CEB.
- u. The bidder/bidders should sign the contract agreement with the CEB to this effect.

## 12. Payment Methodology

- a. Monthly payment would be as per the running mileage during the month. The payment methodology/ formula applicable shall be as follows.

$$\text{Hiring Charge for the period} = CC + (RC \times m) + \left[ \frac{FP \times m}{e} \right]$$

CC = Capital Cost Component (Rs. Per month)

RC = Running cost per kilometer excluding Fuel Cost (Rs. /km)

m = Actual mileage done during the payment cycle (km)

FP = Fuel Price at the beginning of the month (Rs. /Liter)

e = Fuel economy as quoted by the bidder (km/Liter)

*Note – CC, RC and e values shall be submitted by the bidder as per Appendix IV.*

- b. Payment will be made within two weeks on receipt of signed invoices together with the certificate from the officer using the vehicle certifying that the monthly mileage, rate, amount etc. are correct.
- c. The monthly claim shall be submitted to the office by 5<sup>th</sup> of following month. Payment will be made before 15<sup>th</sup> of the following month. No advance will be paid under any circumstances. The contractor should have a bank account. Payment will be made either “A/C payee only” or to the credit of the relevant bank account.

## 13. Power to Accept or Reject Offers and Intimation of Acceptance

- a. The Chairman, Divisional Procurement Committee - Projects is not bound to make the award to the bidder submitting the lowest offer.
- b. The Chairman, Divisional Procurement Committee - Projects reserves the right to reject any or all bids without adducing any reasons.
- c. The notice of acceptance of bid will be sent by registered post to the successful bidder to the address given by him in the Bidding document, as soon as possible, after the decision of the Divisional Procurement Committee.

## 14. Inspection of vehicles

When notified, bidder/bidders should bring the vehicle/vehicles for inspection to the place indicated by the Ceylon Electricity Board.

## 15. Bidder's Standard Conditions

Bidder's Standard Conditions usually printed on the reverse side of the Performa invoice or in a separate format, will not be accepted. The General Conditions of Contract of the CEB shall prevail.

## 16. Further Information

Any further information and clarifications shall be sought, on or before two working days before the Date of the closing of bidding, in writing from the Officer-in-charge of the Procurement Unit (as stated in the Data Sheet) any working day between the hours of 0900 hrs. and 1500 hrs.

**Project Director,  
National Transmission & Distribution Network Development & Efficiency Improvement project  
(NTDND & EIP)**

## CERTIFICATE OF PURCHASE OF BIDDING DOCUMENT

(Duly signed this certificate is to be attached with the offer)

**Bid No** : PD(NTDND&EIP)/PK4/2021/04  
**Bid Name** : Hiring of Six (06) Mini Vans on Wet Lease Basis for National Transmission & Distribution Network Development & Efficiency Improvement project (Package 4) Dehiwala, Mt.Lavinia and Battaramulla

Date : .....

Issued to M/s : .....

.....

.....

On behalf of M/s : .....

.....

.....

.....

Payment was made as non-refundable fee of LKR 500.00 per set of Bidding Document.

Receipt/PIV No:..... Date : .....

.....

**For Project Manager (PK4)**

**National Transmission & Distribution Network Development & Efficiency Improvement project**

**No: 18, Coniston Place,**

**Colombo 07.**

**Bid No. PD(NTDND&EIP)/PK4/2021/04  
Ceylon Electricity Board**

***FORM OF BID***

The Chairman,  
Divisional Procurement Committee – Projects

I/We having examined the Conditions of Bid, the Schedule of Prices and all other documents pertaining to this work/supply, do hereby offer and undertake to carry out the work/supply, to the satisfaction of the General Manager, Ceylon Electricity Board strictly in accordance with the Conditions of Bid; at the prices and within the delivery period set forth in the accompanying Bill of Quantities pertaining to **Bid No. PD(NTDND&EIP)/PK4/2021/04** and in consideration of the trouble and expense incurred by you in preparing the contract documents and in examining and considering the Bid, I/We further undertake that this Bid shall not be withdrawn by me/us before the expiration of 90 days from the date of closing but shall remain binding on me/us and may be accepted at any time before such expiration.

I/We further undertake in the event of this bid being accepted, to execute an agreement in the prescribed form duly stamped by me/us at my/our expense in accordance with the Stamp Duty Ordinance and to complete the work to the entire satisfaction of the General Manager, Ceylon Electricity Board.

I/We understand that you are not bound to accept the lowest or any Bid you may receive.

.....  
**Signature of Bidder**

Date: .....

Bidder's Name:.....

Address:.....

.....

**Witness:**

Signature: 1 ..... 2.....

Name: 1 ..... 2.....

Address: 1 ..... 2.....



**BID SECURITY (BANK GUARANTEE)**

WHEREAS, ..... [Name of Bidder] (hereinafter called "the Bidder") has submitted his bid dated ..... [Date] for the Hiring of Six (06) Mini Vans on Wet Lease Basis for National Transmission & Distribution Network Development & Efficiency Improvement project (Package 4) Dehiwala, Mt. Lavinia and Battaramulla as more described in the Bidding Document No. **PD(NTDND&EIP)/PK4/2021/04** (Hereinafter called "the Bid")

KNOW ALL MEN by these presents that We ..... [Name of Bank] of ..... [Name of Country] having our registered office at ..... (hereinafter called "the Bank") are hold and firmly bound into Ceylon Electricity Board having its head office at No:50, Sir Chittampalam A Gardiner Mawatha, Colombo 2, its successor and assigns for an on behalf of the Ceylon Electricity Board. (hereinafter called "the Employer") in the sum of Rupees ..... (Rs.....) for which payment well and truly to be made to the said Employer the Bank binds himself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this ..... day of ..... 2021.

**THE CONDITIONS of this obligation are:**

- (1) If the bidder withdraws his Bid during the period of bid validity specified in the Form of Bid; or
- (2) If the Bidder having been notified of the acceptance of his Bid by the Employer during the period of bid validity, fails or refuses to execute the Contract Agreement in accordance with the Conditions of Tender,

we undertake to pay to the Employer up to the above amount upon receipt of his first written demand, without the Employer having to substantiate his demand, provided that in his demand the Employer will note that the amount claimed by him is due to him owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date **120 days** after the deadline for submission of bids as such deadline is stated in the Conditions of Tender or as it may be extended by the Employer, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

Signature of Authorized Officers and Seal

WITNESS: 1.....

2.....

Name of the Bank  
Address  
Date

**SCHEDULE OF PRICES (For Mini Van 1)**

**Bid No. PD(NTDND&EIP)/PK4/2021/04**

No	Description	CEB Requirement	Offer
1	Name of Vehicle Owner/Company:		
2	Address of the Bidder/Company		
3	Telephone No/s.		
4	Vehicle No. if Registered		
5	Type and Model of Vehicle	Seating capacity shall be 5 including Driver	
6	Date of First Registration		
7	Chassis No.		
8	Engine No.		
9	Engine Capacity	Less than 1,000 CC (Minimum Total Power Output 45kW)	
10	Year of Manufacture		
11	Year of First Registration		
12	Driver's Name and Address (Driver shall be provided by the owner)		
13	Fuel Type		
14	Fuel Price at the time of bidding (Rs. /Liter)		
15.1	<b>Capital Cost Component (CC) (Rs. Per month)</b> The bidder will be paid the quoted amount irrespective of the mileage done during a payment cycle (month). This cost shall include fixed costs such as finance cost, licensing, insurance, drivers cost, etc.		
15.2	<b>Running Cost per km Excluding Fuel Cost (RC) (Rs. /km)</b> This cost shall be per km that includes all the vehicle maintenance costs such as routine maintenance costs, service costs, tire replacements, etc. Fuel cost will be paid separately based on fuel price on the 1 <sup>st</sup> of month at fuel economy specified by the bidder in Sec 14.3.		
15.3	Fuel Economy (km/liter) (e)		
16	Quoted price per month for the tendered mileage (2000km) (Rs.) ( <i>in Numbers and in words.</i> ) <b>excluding taxes</b>		
	<b>In Words:</b>		<b>In Numbers:</b>
17	Is the vehicle/ already on hiring contract?	Yes/No	
18	If yes, the present location and contract period		
19	VAT Registration No. (if Applicable)		

I agree to hire my vehicle on the Terms and Conditions laid down by the CEB.

Signature & Seal of Bidder .....

Date.....

**SCHEDULE OF PRICES (For Mini Van 2)**

**Bid No. PD(NTDND&EIP)/PK4/2021/04**

No	Description	CEB Requirement	Offer
1	Name of Vehicle Owner/Company:		
2	Address of the Bidder/Company		
3	Telephone No/s.		
4	Vehicle No. if Registered		
5	Type and Model of Vehicle	Seating capacity shall be 5 including Driver	
6	Date of First Registration		
7	Chassis No.		
8	Engine No.		
9	Engine Capacity	Less than 1,000 CC (Minimum Total Power Output 45kW)	
10	Year of Manufacture		
11	Year of First Registration		
12	Driver's Name and Address (Driver shall be provided by the owner)		
13	Fuel Type		
14	Fuel Price at the time of bidding (Rs. /Liter)		
15.1	<b>Capital Cost Component (CC)</b> (Rs. Per month) The bidder will be paid the quoted amount irrespective of the mileage done during a payment cycle (month). This cost shall include fixed costs such as finance cost, licensing, insurance, drivers cost, etc.		
15.2	<b>Running Cost per km Excluding Fuel Cost (RC)</b> (Rs. /km) This cost shall be per km that includes all the vehicle maintenance costs such as routine maintenance costs, service costs, tire replacements, etc. Fuel cost will be paid separately based on fuel price on the 1 <sup>st</sup> of month at fuel economy specified by the bidder in Sec 14.3.		
15.3	Fuel Economy (km/liter) (e)		
16	Quoted price per month for the tendered mileage (2000km) (Rs.) ( <i>in Numbers and in words.</i> ) <b>excluding taxes</b>		
	<b>In Words:</b>		<b>In Numbers:</b>
17	Is the vehicle/ already on hiring contract?	Yes/No	
18	If yes, the present location and contract period		
19	VAT Registration No. (if Applicable)		

I agree to hire my vehicle on the Terms and Conditions laid down by the CEB.

Signature & Seal of Bidder .....

Date.....

**SCHEDULE OF PRICES (For Mini Van 3)**

**Bid No. PD(NTDND&EIP)/PK4/2021/04**

No	Description	CEB Requirement	Offer
1	Name of Vehicle Owner/Company:		
2	Address of the Bidder/Company		
3	Telephone No/s.		
4	Vehicle No. if Registered		
5	Type and Model of Vehicle	Seating capacity shall be 5 including Driver	
6	Date of First Registration		
7	Chassis No.		
8	Engine No.		
9	Engine Capacity	Less than 1,000 CC (Minimum Total Power Output 45kW)	
10	Year of Manufacture		
11	Year of First Registration		
12	Driver's Name and Address (Driver shall be provided by the owner)		
13	Fuel Type		
14	Fuel Price at the time of bidding (Rs. /Liter)		
15.1	<b>Capital Cost Component (CC)</b> (Rs. Per month) The bidder will be paid the quoted amount irrespective of the mileage done during a payment cycle (month). This cost shall include fixed costs such as finance cost, licensing, insurance, drivers cost, etc.		
15.2	<b>Running Cost per km Excluding Fuel Cost (RC)</b> (Rs. /km) This cost shall be per km that includes all the vehicle maintenance costs such as routine maintenance costs, service costs, tire replacements, etc. Fuel cost will be paid separately based on fuel price on the 1 <sup>st</sup> of month at fuel economy specified by the bidder in Sec 14.3.		
15.3	Fuel Economy (km/liter) (e)		
16	Quoted price per month for the tendered mileage (2000km) (Rs.) ( <i>in Numbers and in words.</i> ) <b>excluding taxes</b>		
	<b>In Words:</b>		<b>In Numbers:</b>
17	Is the vehicle/ already on hiring contract?	Yes/No	
18	If yes, the present location and contract period		
19	VAT Registration No. (if Applicable)		

I agree to hire my vehicle on the Terms and Conditions laid down by the CEB.

Signature & Seal of Bidder .....

Date.....

**SCHEDULE OF PRICES (For Mini Van 4)**

**Bid No. PD(NTDND&EIP)/PK4/2021/04**

No	Description	CEB Requirement	Offer
1	Name of Vehicle Owner/Company:		
2	Address of the Bidder/Company		
3	Telephone No/s.		
4	Vehicle No. if Registered		
5	Type and Model of Vehicle	Seating capacity shall be 5 including Driver	
6	Date of First Registration		
7	Chassis No.		
8	Engine No.		
9	Engine Capacity	Less than 1,000 CC (Minimum Total Power Output 45kW)	
10	Year of Manufacture		
11	Year of First Registration		
12	Driver's Name and Address (Driver shall be provided by the owner)		
13	Fuel Type		
14	Fuel Price at the time of bidding (Rs. /Liter)		
15.1	<b>Capital Cost Component (CC)</b> (Rs. Per month) The bidder will be paid the quoted amount irrespective of the mileage done during a payment cycle (month). This cost shall include fixed costs such as finance cost, licensing, insurance, drivers cost, etc.		
15.2	<b>Running Cost per km Excluding Fuel Cost (RC)</b> (Rs. /km) This cost shall be per km that includes all the vehicle maintenance costs such as routine maintenance costs, service costs, tire replacements, etc. Fuel cost will be paid separately based on fuel price on the 1 <sup>st</sup> of month at fuel economy specified by the bidder in Sec 14.3.		
15.3	Fuel Economy (km/liter) (e)		
16	Quoted price per month for the tendered mileage (2000km) (Rs.) ( <i>in Numbers and in words.</i> ) <b>excluding taxes</b>		
	<b>In Words:</b>		<b>In Numbers:</b>
17	Is the vehicle/ already on hiring contract?	Yes/No	
18	If yes, the present location and contract period		
19	VAT Registration No. (if Applicable)		

I agree to hire my vehicle on the Terms and Conditions laid down by the CEB.

Signature & Seal of Bidder .....

Date.....

**SCHEDULE OF PRICES (For Mini Van 5)**

**Bid No. PD(NTDND&EIP)/PK4/2021/04**

No	Description	CEB Requirement	Offer
1	Name of Vehicle Owner/Company:		
2	Address of the Bidder/Company		
3	Telephone No/s.		
4	Vehicle No. if Registered		
5	Type and Model of Vehicle	Seating capacity shall be 5 including Driver	
6	Date of First Registration		
7	Chassis No.		
8	Engine No.		
9	Engine Capacity	Less than 1,000 CC (Minimum Total Power Output 45kW)	
10	Year of Manufacture		
11	Year of First Registration		
12	Driver's Name and Address (Driver shall be provided by the owner)		
13	Fuel Type		
14	Fuel Price at the time of bidding (Rs. /Liter)		
15.1	<b>Capital Cost Component (CC)</b> (Rs. Per month) The bidder will be paid the quoted amount irrespective of the mileage done during a payment cycle (month). This cost shall include fixed costs such as finance cost, licensing, insurance, drivers cost, etc.		
15.2	<b>Running Cost per km Excluding Fuel Cost (RC)</b> (Rs. /km) This cost shall be per km that includes all the vehicle maintenance costs such as routine maintenance costs, service costs, tire replacements, etc. Fuel cost will be paid separately based on fuel price on the 1 <sup>st</sup> of month at fuel economy specified by the bidder in Sec 14.3.		
15.3	Fuel Economy (km/liter) (e)		
16	Quoted price per month for the tendered mileage (2000km) (Rs.) ( <i>in Numbers and in words.</i> ) <b>excluding taxes</b>		
	<b>In Words:</b>		<b>In Numbers:</b>
17	Is the vehicle/ already on hiring contract?	Yes/No	
18	If yes, the present location and contract period		
19	VAT Registration No. (if Applicable)		

I agree to hire my vehicle on the Terms and Conditions laid down by the CEB.

Signature & Seal of Bidder .....

Date.....

**SCHEDULE OF PRICES (For Mini Van 6)**

**Bid No. PD(NTDND&EIP)/PK4/2021/04**

No	Description	CEB Requirement	Offer
1	Name of Vehicle Owner/Company:		
2	Address of the Bidder/Company		
3	Telephone No/s.		
4	Vehicle No. if Registered		
5	Type and Model of Vehicle	Seating capacity shall be 5 including Driver	
6	Date of First Registration		
7	Chassis No.		
8	Engine No.		
9	Engine Capacity	Less than 1,000 CC (Minimum Total Power Output 45kW)	
10	Year of Manufacture		
11	Year of First Registration		
12	Driver's Name and Address (Driver shall be provided by the owner)		
13	Fuel Type		
14	Fuel Price at the time of bidding (Rs. /Liter)		
15.1	<b>Capital Cost Component (CC)</b> (Rs. Per month) The bidder will be paid the quoted amount irrespective of the mileage done during a payment cycle (month). This cost shall include fixed costs such as finance cost, licensing, insurance, drivers cost, etc.		
15.2	<b>Running Cost per km Excluding Fuel Cost (RC)</b> (Rs. /km) This cost shall be per km that includes all the vehicle maintenance costs such as routine maintenance costs, service costs, tire replacements, etc. Fuel cost will be paid separately based on fuel price on the 1 <sup>st</sup> of month at fuel economy specified by the bidder in Sec 14.3.		
15.3	Fuel Economy (km/liter) (e)		
16	Quoted price per month for the tendered mileage (2000km) (Rs.) ( <i>in Numbers and in words.</i> ) <b>excluding taxes</b>		
	<b>In Words:</b>		<b>In Numbers:</b>
17	Is the vehicle/ already on hiring contract?	Yes/No	
18	If yes, the present location and contract period		
19	VAT Registration No. (if Applicable)		

I agree to hire my vehicle on the Terms and Conditions laid down by the CEB.

Signature & Seal of Bidder .....

Date.....

## CONTRACT AGREEMENT FOR HIRING OF A MINI VAN

**Bid No: PD(NTDND&EIP)/PK4/2021/04**

THIS AGREEMENT made and entered into at Colombo on this .....2021 by and between the **Ceylon Electricity Board** a body corporate established under the Act No. 17 of 1969 and having its Head Office at Sir Chittampalam A. Gardiner Mawatha, Colombo – 2, Sri Lanka (herein after called “The Employer”) of the one part AND of Sole Proprietor of ..... whose address is at ..... (Hereinafter called “The Contractor”) of the other part.

WHEREAS the Employer is desirous that vehicle should be supplied to the Package 4 of NTDND & EIP office, No: 18, Coniston Place, Colombo 07 as described in the Bidding Document (Bid No: **PD(NTDND&EIP)/PK4/2021/04**) and has accepted a Bid by the Contractor for supplying of such service in the rate of Sri Lankan Rupees ..... per capital cost, Sri Lankan Rupees ..... per running km and fuel economy is ..... *l/km*, which is to be paid in the manner prescribed by the contract document.

NOW THIS AGREEMENT WITNESSES as follows:

1. In this AGREEMENT words and expressions shall have the same meanings as respectively assigned to them in the conditions of contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this AGREEMENT namely:
  - (a) The Bidding Document: .....
  - (b) The said bid dated: .....
  - (c) The Letter of Award dated: .....
  - (d) The Letter of Acceptance dated: .....
  - (e) The Performance Security : Will be deducted in two installments from the first two months payment.
3. In consideration of the payment to be made by the Employer to the Contractor as hereinafter mentioned, the contractor hereby covenants with the Employer to execute and complete the works in conformity in all respects with the provisions of the contract.

IN WITNESS whereof, the parties have hereunto and to one other of the same tenor, set their respective seals and hands the day and year first above written.



For and on behalf of the **Ceylon Electricity Board**

Common seal of the Ceylon Electricity Board is affixed in the presence of  
**CEB Seal**

**For and on behalf of .....**

Signature: .....

Name: .....

Position: .....

WITNESSES: -

Name/NIC Number	Signature	Address
(1) .....	.....	.....
.....		.....
.....		
(2) .....	.....	.....
.....		.....
.....		