



**CEYLON ELECTRICITY BOARD**  
(Established by Act of Parliament No.17 of 1969)

Eastern Province  
Document for  
**DGM(E)/R/S-15/2021**

**Registration of Chartered Electrical Engineers for  
Eastern Province for the Year of 2021**

**To serve as registered professionals  
For Issuing of Inspection Certificates on Internal  
Wiring of Electrical Installations  
and  
For Issuing of Investigation reports on claims of  
Damaged appliances and equipment**

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**Deputy General Manager (Eastern Province),**  
Ceylon Electricity Board  
Nilaveli road,  
Trincomalee.

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**CEYLON ELECTRICITY BOARD**  
**Data Sheet**

**Reference No & Name:** DGM (E)/R/S-15/2021

**Registration of Chartered Electrical Engineers for Eastern Province for the Year of 2021, to serve as registered professionals for Issuing of Inspection Certificates on Internal Wiring of Electrical Installations (Bulk supply, Solar power and ordinary supply) and for Issuing of Investigation reports on claims of damaged appliances and equipment**

**Submission of Applications:**

The application shall be enclosed in a sealed envelope. Reference No. & Name as given above shall be marked on the Top left hand corner of the envelope and shall be addressed to the Deputy General Manager (Eastern Province), Office of the DGM (East), Ceylon Electricity Board, Nilaveli Road, Trincomalee.

The application sealed, marked, and addressed as above shall be sent through registered post or shall be deposited in the Tender Box at the office of the Deputy General Manager (Eastern Province), Office of the DGM (East), Ceylon Electricity Board, Nilaveli Road, Trincomalee.

**Item :**

Registration of Chartered Electrical Engineers for Eastern Province for the Year of 2021, to serve as registered professionals for Issuing of Inspection Certificates on Internal Wiring of Electrical Installations (Bulk supply, Solar power and ordinary supply) and for Issuing of Investigation reports on claims of damaged appliances and equipment.

**Place of Acceptance of applications:**

Office of the DGM (East), Ceylon Electricity Board, Nilaveli Road, Trincomalee.

**Closing Date & Time:**

Receiving of Applications will be closed at 14.00hrs on **11/11/2020** and the applications received will be opened immediately thereafter at the Office of the Deputy General Manager (East)

## Instructions to Applicants

### Registration of Chartered Electrical Engineers for Eastern Province for the Year of 2021, to serve as registered professionals for Issuing of Inspection Certificates on Internal Wiring of Electrical Installations (Bulk supply, Solar power and ordinary supply) and for Issuing of Investigation reports on claims of damaged appliances and equipment

#### Conditions of Registration:

01. Chartered Electrical Engineers who have the Corporate Membership/Fellow Membership with the Institution of Engineers, Sri Lanka and / or Institution of Electrical Engineers, London are eligible to register under this scheme.
02. This registration will automatically cease to exist as soon as the new registrations for the coming year is published and circulated.
03. Applicants should obtain the necessary application forms from the Office of the DGM (East), Ceylon Electricity Board, Nilaveli Road, Trincomalee. after paying a sum of Rs. 500/=per each application.
04. Fully completed applications along with the necessary supporting documents should either be sent under registered cover to DGM (Eastern Province) to the address given above or by hand delivery.
05. The applicants should have a sound knowledge and experience relevant to the nature of the installation, undertaking and to the technical standard set down in the 17th edition of IEE Wiring Regulations and employ **adequate testing equipment.**
06. After verifying the accuracy of the documents submitted, those eligible will be enrolled as registered Chartered Electrical Engineers for Issuing of Inspection Certificates on Internal Wiring of Electrical Installations (Bulk supply, Solar power and ordinary supply) and for Issuing of Investigation reports on claims of damaged appliances and equipment within Eastern Province
07. Registered Chartered Electrical Engineers' list will be published at DGM (Eastern Province)'s Office and will be issued along with electricity supply applications of the Eastern Province for the prospective consumers to get the assistance for certificates.
08. The Registered Chartered Electrical Engineers are required to purchase the books containing forms of Inspection and Investigation Certificates from DGM (Eastern Province)'s Office after paying a sum of Rs. 1000/= per book (contains 50 forms) for the purpose of Issuing the certificates. These forms are the property of CEB(East). Therefore, applicant should return those unused forms whenever decided by DGM (East).
09. The Registered Chartered Electrical Engineers are required to issue above Certificates only on the forms purchased from DGM (East) office. The forms, which are not purchased from DGM (East) office or prepared according to that format, will not be accepted.
10. The books purchased should be kept under the personal custody and any loss of books or forms should be immediately informed to the DGM (East).
11. The completed forms will indicate the responsibility for design, construction, inspection and testing, whether in relation to new work or further work on an existing installation.
12. When making out and signing form on behalf of a Company or other business entity the individuals shall state for whom they are acting.

13. The Registered Chartered Electrical Engineers are required to forward additional information and circuit diagrams as clarifications whenever requested by the CEB for larger or more complicated jobs.
14. Applicant should be conversant with basic requirements in practice in providing service connections within Eastern Province and pass this information to prospective consumers.
15. The Issuing of fraudulent certificates or forwarding of wrong information or test results etc., for an installation will result, tripping off the names of such Engineers from the list. In such situation the applicant should immediately return unused forms in order to avoid already issued certificates for other installations being turned down.
16. Applicant should be a bridge in between the prospective consumers and the officials of CEB. Applicant should maintain cordial relationship with CEB staff.
17. The decision of the DGM (Eastern Province) in respect of the cancellation of the registration from the registered list due to reasons indicated above will be the final, and will be notified to the Engineer concerned.
18. CEB reserves the right to reject any or all applications for registration and to accept any other Chartered Electrical Engineer's Completion and Inspection Certificate for an installation depending upon the confronted circumstances.

**Deputy General Manager  
(Eastern Province)  
Ceylon Electricity Board**

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E-mail : [eecomep.dd2@ceb.lk](mailto:eecomep.dd2@ceb.lk) /  
[dgmeep@ceb.lk](mailto:dgmeep@ceb.lk)**

**Information Copy - Not for Bidding**

## Application Form

**Registration of Chartered Electrical Engineers for Eastern Province for the Year of 2021, to serve as registered professionals for Issuing of Inspection Certificates on Internal Wiring of Electrical Installations (Bulk supply, Solar power and ordinary supply) and for Issuing of Investigation reports on claims of damaged appliances and equipment**

01. Full Name:.....

02. Name with Initials : .....

03. Age :.....

04. Official Address : .....

Telephone No : .....

05. Residential Address: .....

06. Telephone No : .....

Personal E-Mail Address : .....

07. Educational Qualifications : .....

(PI. attach copies .....

of Certificates) .....

08. Professional Qualifications : .....

(PI. attach copies .....

of Certificates) .....

09. Corporate Membership No. and the year on which membership/fellowship obtained:

Institution of Engineers (Sri Lanka) : .....

Institution of Electrical Engineers (London) : .....

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10. Whether Membership fees have been paid for the Institutions concerned for the year 2019/2020. (Pl. attach a copy of your receipt)

Institution of Engineers (Sri Lanka) : Yes/No

Institution of Electrical Engineers (London) : Yes/No  
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11. Specimen Signature:.....

Date :.....

.....  
Signature / Rubber Stamp

**Information Copy - Not for Bidding**

**CERTIFICATE OF PURCHASE OF DOCUMENT**  
**(TO BE SIGNED AND ATTACHED WITH THE OFFER)**

Date : .....

Issued to Mr./Mrs. :

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On behalf of M/s

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Nonrefundable Document fee PIV No..... Dated : .....

.....  
Chief Engineer (Commercial)  
Ceylon Electricity Board

Date : .....

Information Copy - Not for Bidding

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**I/We agree to abide by the Conditions of Contract No. DGM(E)/R/S-15/2021, And therefore submit my/our application for the above.**

Position and Name of Signatory : .....

Address

: .....

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Date :.....

Signature / Rubber Stamp

**Information Copy - Not for Bidding**