

CEYLON ELECTRICITY BOARD

**REQUEST FOR PROPOSALS (RFP)
(Quality and Cost Based Selection)**

**Procurement of Consultancy Services for conducting the IEE/EIA studies
(as relevant) under National Environmental Act for
Proposed 220/132 kV Transmission Line Projects**

Ref No: (CEB/EU/IEE/EIA/2021)

August, 2021

Section 1. Letter of Invitation

RFP No : CEB/EU/IEE/EIA/2021

Date : 2nd August 2021

Dear Sir,

**Procurement of Consultancy Services for conducting the IEE/EIA studies (as relevant) under
National Environmental Act for
Proposed 220/132 kV Transmission Line Projects**

1. The Project Consultant Procurement Committee (CPCP) on behalf of the Ceylon Electricity Board invites proposals to provide the above consulting services. More details on the services are provided in the Terms of Reference in Section 5 of the RFP.
2. CPCP has decided to directly call RFP's from prospective consultants for this consultancy. Therefore, there are no previously shortlisted consultants for this consultancy. However, the RFP document is prepared using the 'Standard Request for Proposals– Selection of Consultants' document published by National Procurement Agency in December 2007. Hence, the term "shortlisted consultants" mentioned in the RFP should be changed as "prospective consultants" in all occurrences.
3. A Consulting firm/ Organization will be selected under Quality and Cost Base Selection (QCBS) method and Procedures described in this RFP, in accordance with the policies described in the latest Version of the following Guidelines:
 - a) Selection and Employment of Consultants published by National Procurement Agency
4. This RFP includes the following documents:
 - Section 1 - Letter of Invitation
 - Section 2 - Instructions to Consultants (including Data Sheet)
 - Section 3 - Technical Proposal - Standard Forms

Section 4 - Financial Proposal - Standard Forms

Section 5 - Terms of Reference

Section 6 - Standard Forms of Contract

Yours Sincerely,

THE CHAIRMAN

PROJECT CONSULTANTS PROCUREMENT COMMITTEE

Section 2. Instructions to Consultants

- Definitions
- a) “Client” means the procuring entity with which the selected Consultant signs the Contract for the Services.
 - b) “Consultant” means any organization that may provide or provides the Services to the Client under the Contract.
 - c) “Contract” means the contract signed by the Parties and all the attached documents listed in Clause 1 of, that is the General Conditions (GC), the Special Conditions of the form of agreement.
 - d) “Data Sheet” means such part of the Instructions to Consultants used to reflect specific assignment conditions.
 - e) “Day” means calendar day.
 - f) “Foreign Personnel” means such professionals and support staff who at the time of being so provided had their domicile outside Sri Lanka;
 - g) “Instructions to Consultants” (Section 2 of the RFP) means the document which provides shortlisted Consultants with all information needed to prepare their Proposals.
 - h) “Local Personnel” means such professionals and support staff who at the time of being so provided had their domicile within Sri Lanka.
 - i) “LOI” (Section 1 of the RFP) means the Letter of Invitation being sent by the Client to the shortlisted Consultants.
 - j) “Party” means either or both the Client and the Consultant, as the context requires.
 - k) “Personnel” means professionals and support staff provided by the Consultant or by any Sub-Consultant and assigned to perform the Services or any part thereof;
 - l) “Proposal” means the Technical Proposal and the Financial Proposal.
 - m) “RFP” means the Request for Proposal prepared by the Client for the selection of Consultants.
 - n) “Services” means the work to be performed by the Consultant pursuant to the Contract.
 - o) “Sub-Consultant” means any person or entity with whom the Consultant subcontracts any part of the Services.
 - p) “Terms of Reference” (TOR) means the document included in the RFP as Section 5 which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the Client and the Consultant, and expected results and deliverables of the assignment.

1. Introduction
 - 1.1 The Client named in the Data Sheet will select a consulting firm/organization (the Consultant) from those listed in the Letter of Invitation, in accordance with the method of selection specified in the Data Sheet.
 - 1.2 The shortlisted Consultants are invited to submit a Technical Proposal and a Financial Proposal, for consulting services required for the assignment named in the Data Sheet. The Proposal will be the basis for contract negotiations and ultimately for a signed Contract with the selected Consultant.
 - 1.3 Consultants should familiarize themselves with local conditions of the location where the assignment has to be carried out and take them into account in preparing their Proposals. To obtain first-hand information on the assignment and local conditions, Consultants are encouraged to visit the Client before submitting a proposal and to attend a pre-proposal conference if one is specified in the Data Sheet. Attending the pre-proposal conference is optional. Consultants should contact the Client's representative named in the Data Sheet to arrange for their visit or to obtain additional information on the pre-proposal conference. Consultants should ensure that these officials are advised of the visit in adequate time to allow them to make appropriate arrangements.
 - 1.4 The Client will timely provide at no cost to the Consultants the inputs and facilities specified in the Data Sheet, assist the firm in obtaining licenses and permits needed to carry out the services, and make available relevant project data and reports.
 - 1.5 Consultants shall bear all costs associated with the preparation and submission of their proposals and contract negotiation. The Client is not bound to accept any proposal, and reserves the right to annul the selection process at any time prior to Contract award, without thereby incurring any liability to the Consultants.
- Conflict of Interest
 - 1.6 The Client requires that Consultants provide professional, objective, and impartial advice and at all times hold the Client's interests paramount, strictly avoid conflicts with other assignments or their own corporate interests and act without any consideration for future work.
 - 1.6.1 Without limitation on the generality of the foregoing, Consultants, and any of their affiliates, shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:

Conflicting Activities (i) A firm that has been engaged by the Client to provide goods, works or services other than consulting services, and any of its affiliates, shall be disqualified from providing consulting services related to those goods, works or services. Conversely, a firm hired to provide consulting services, and any of its affiliates, shall be disqualified from subsequently providing goods or works or services other than consulting services resulting from or directly related to the firm's consulting services.

Conflicting assignments (ii) A Consultant (including its Personnel and Sub-Consultants) or any of its affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Consultant to be executed for the same or for another Client. For example, a Consultant hired to prepare engineering design for an infrastructure project shall not be engaged to prepare an independent environmental assessment for the same project. Similarly, a Consultant hired to prepare Terms of Reference for an assignment should not be hired for the assignment in question.

Conflicting relationships (iii) A Consultant (including its Personnel and Sub-Consultants) that has a business or family relationship with a member of the Client's staff who is directly or indirectly involved in any part of (i) the preparation of the Terms of Reference of the assignment, (ii) the selection process for such assignment, or (iii) supervision of the Contract, may not be awarded a Contract.

1.6.2 Consultants have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their Client, or that may reasonably be perceived as having this effect. Failure to disclose said situations may lead to the disqualification of the Consultant or the termination of its Contract.

1.6.3 No agency or current employees of the Client shall work as Consultants Personnel under their own ministries, departments or agencies. Recruiting former government employees of the Client to work for their former ministries, departments or agencies is acceptable provided no conflict of interest exists. When the Consultant nominates any government employee as Personnel in their technical proposal, such Personnel must have written certification from their government or employer confirming that they are allowed to work full-time outside of their previous official position. Such certification shall be provided to the Client by the Consultant as part of his technical proposal.

Unfair Advantage 1.6.4 If a shortlisted Consultant could derive a competitive advantage from having provided consulting services related to the assignment in question, the Client shall make available to all shortlisted Consultants

together with this RFP all information that would in that respect give such Consultant any competitive advantage over competing Consultants.

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| Only one Proposal | 1.7 Shortlisted Consultants may only submit one proposal. If a Consultant submits or participates in more than one proposal, such proposals shall be disqualified. However, this does not limit the participation of the same Sub-Consultant, including individual experts, to more than one proposal. |
| Proposal Validity | 1.8 The Data Sheet indicates how long Consultants' Proposals must remain valid after the submission date. During this period, Consultants shall maintain the availability of professional staff nominated in the Proposal. The Client will make its best effort to complete negotiations within this period. Should the need arise, however, the Client may request Consultants to extend the validity period of their proposals. Consultants who agree to such extension shall confirm that they maintain the availability of the professional staff nominated in the Proposal, or in their confirmation of extension of validity of the Proposal, Consultants could submit new staff in replacement, which would be considered in the final evaluation for contract award. Consultants who do not agree have the right to refuse to extend the validity of their Proposals. |
| Eligibility of Sub-Consultants | 1.9 In case a shortlisted Consultant intends to associate with Consultants who have not been shortlisted and/or individual expert(s), such other Consultants and/or individual expert(s) shall be subject to the requirements set forth in this RFP. |
| Fraud and Corruption | 1.10 The officials of the procuring entity, as well as Consultants participating in this consultant selection process should adhere to the highest ethical standards, both during the selection process and throughout the execution of a contract. In pursuance of this policy, the following definitions are given:

(i) "corrupt practice" means offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection process or in contract execution;

(ii) "fraudulent practice" means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract;

(iii) "collusive practices" means a scheme or arrangement between two or more consultants with or without the knowledge of the PE, designed to establish prices at artificial, noncompetitive levels;

(iv) "coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract. |

2. Clarification and Amendment of RFP Document
- 2.1 Consultants may request a clarification of any of the RFP documents up to the number of days indicated in the Data Sheet before the proposal submission date. Any request for clarification must be sent in writing, to the Client's address indicated in the Data Sheet. The Client will respond in writing, and will send written copies of the response (including an explanation of the query but without identifying the source of inquiry) to all Consultants, who have been invited to submit a proposal. Should the Client deem it necessary to amend the RFP as a result of a clarification, it shall do so following the procedure under para. 2.2.
- 2.2 At any time before the submission of Proposals, the Client may amend the RFP by issuing an addendum in writing. The addendum shall be sent to all Consultants and will be binding on them. Consultants shall acknowledge receipt of all amendments. To give Consultants reasonable time in which to take an amendment into account in their Proposals the Client may, if the amendment is substantial, extend the deadline for the submission of Proposals.
3. Preparation of Proposals
- 3.1 The Proposal (see para. 1.2), as well as all related correspondence exchanged by the Consultants and the Client, shall be written in English Language.
- 3.2 In preparing their Proposal, Consultants are expected to examine in detail the documents comprising the RFP. Material deficiencies in providing the information requested may result in rejection of a Proposal.
- 3.3 While preparing the Technical Proposal, Consultants must give particular attention to the following:
- (a) If a shortlisted Consultant considers that it may enhance its expertise for the assignment by associating with other Consultants in a joint venture or sub-consultancy, it may associate with either (a) non-shortlisted Consultant(s), or (b) shortlisted Consultants if so indicated in the Data Sheet. A shortlisted Consultant must first obtain the approval of the Client if it wishes to enter into a joint venture with non-shortlisted or shortlisted Consultant(s). In case of association with non-shortlisted Consultant(s), the shortlisted Consultant shall act as association leader. In case of a joint venture, all partners shall be jointly and severally liable and shall indicate who will act as the leader of the joint venture.
- (b) The estimated number of Professional staff-months or the budget for executing the assignment shall be shown in the Data Sheet, but not both. However, the Proposal shall be based on the number of Professional staff-months or budget estimated by the Consultants.

For fixed-budget-based assignments, the available budget is given in the Data Sheet, and the Financial Proposal shall not exceed this budget, while the estimated number of Professional staff-months shall not be disclosed.

(c) Alternative professional staff shall not be proposed, and only one curriculum vitae (CV) may be submitted for each position.

Language

(d) Documents to be issued by the Consultants as part of this assignment must be in English language.

Technical
Proposal
Format and
Content

3.4 The Technical Proposal shall provide the information indicated in the following para from (a) to (g) using the attached Standard Forms (Section 3)

(a) a brief description of the Consultants' organization and an outline of recent experience of the Consultants and, in the case of joint venture, for each partner, on assignments of a similar nature is required in Form TECH-2 of Section 3. For each assignment, the outline should indicate the names of Sub-Consultants/ professional staff who participated, duration of the assignment, contract amount, and Consultant's involvement. Information should be provided only for those assignments for which the Consultant was legally contracted by the client as a corporation or as one of the major firms within a joint venture. Assignments completed by individual professional staff working privately or through other consulting firms cannot be claimed as the experience of the Consultant, or that of the Consultant's associates, but can be claimed by the professional staff themselves in their CVs. Consultants should be prepared to substantiate the claimed experience if so requested by the Client.

(b) Comments and suggestions on the Terms of Reference including workable suggestions that could improve the quality/ effectiveness of the assignment; and on requirements for counterpart staff and facilities including: administrative support, office space, local transportation, equipment, data, etc. to be provided by the Client (Form TECH-3 of Section 3).

(c) a description of the approach, methodology and work plan for performing the assignment covering the following subjects: technical approach and methodology, work plan, and organization and staffing schedule. Guidance on the content of this section of the Technical Proposals is provided under Form TECH-4 of Section 3. The work plan should be consistent with the Work Schedule (Form TECH-8 of Section 3) which will show in the form of a bar chart the timing proposed for each activity.

- (d) The list of the proposed professional staff team by area of expertise, the position that would be assigned to each staff team member, and their tasks (Form TECH-5 of Section 3).
- (e) Estimates of the staff input (staff-months of foreign and local professionals) needed to carry out the assignment (Form TECH-7 of Section 3). The staff-months input should be indicated separately for foreign (if required) and local professional staff.
- (f) CVs of the professional staff signed by the staff themselves or by the authorized representative of the professional staff (Form TECH-6 of Section 3).
- (g) a detailed description of the proposed methodology and staffing for training, if the Data Sheet specifies training as a specific component of the assignment.

3.5 The Technical Proposal shall not include any financial information. A Technical Proposal containing financial information may be declared non responsive.

Financial Proposals

3.6 The Financial Proposal shall be prepared using the attached Standard Forms (Section 4). It shall list all costs associated with the assignment, including (a) remuneration for staff (local and foreign (if required)); and (b) other expenses indicated in the Data Sheet. If stated in the Data Sheet, these costs should be broken down by activity using FORM FIN – 5 and, if appropriate, into foreign and local expenditures. All activities and items described in the Technical Proposal must be priced separately; activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items.

Taxes

- 3.7 A foreign Consultant may be subject to local taxes on amounts payable by the Client under the Contract. Any such amounts shall not be included in the Financial Proposal as they will not be evaluated, but they will be discussed at contract negotiations, and applicable amounts will be included in the Contract. The tax liability of a local Consultant shall be borne by the Consultant.
- 3.8 The Consultants must price the local cost in Sri Lanka Rupees only. However, the expenditure involves in foreign currency such as foreign consultant’s fees and air ticket may be price in foreign currency.

4. Submission, Receipt, and Opening of Proposals

4.1 The original Proposal (Technical Proposal and, Financial Proposal) shall contain no interlineations or overwriting, except as necessary to correct errors made by the Consultants themselves. The person who signed the Proposal must initial such corrections. Submission letters for both Technical and Financial Proposals should respectively be in the format of TECH-1 of Section 3, and FIN-1 of Section 4.

- 4.2 An authorized representative of the Consultants shall initial all pages of the original Technical and Financial Proposals. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign. The signed Technical and Financial Proposals shall be marked "ORIGINAL".
- 4.3 The Technical Proposal shall be marked "ORIGINAL" or "COPY" as appropriate. The Technical Proposals shall be sent to the addresses referred to in para. 4.5 and in the number of copies indicated in the Data Sheet. All required copies of the Technical Proposal are to be made from the original. If there are discrepancies between the original and the copies of the Technical Proposal, the original governs.
- 4.4 The original and all copies of the Technical Proposal shall be placed in a sealed envelope clearly marked "TECHNICAL PROPOSAL" Similarly, the original Financial Proposal shall be placed in a sealed envelope clearly marked "FINANCIAL PROPOSAL" followed by the the name of the assignment, and with a warning "**DO NOT OPEN WITH THE TECHNICAL PROPOSAL.**" The envelopes containing the Technical and Financial Proposals shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address, reference number and title, and be clearly marked "**DO NOT OPEN, EXCEPT IN PRESENCE OF THE OFFICIAL APPOINTED, BEFORE** 10.30 HRS OF 30th August 2021. The Client shall not be responsible for misplacement, losing or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may be case for Proposal rejection. If the Financial Proposal is not submitted in a separate sealed envelope duly marked as indicated above, this will constitute grounds for declaring the Proposal non-responsive.
- 4.5 The Proposals must be sent to the address indicated in the Data Sheet and received by the Client no later than the time and the date indicated in the Data Sheet, or any extension to this date in accordance with para. 2.2. Any proposal received by the Client after the deadline for submission shall be returned unopened.
- 4.6 The Client shall open the Technical Proposal immediately after the deadline for their submission. The envelopes with the Financial Proposal shall remain sealed and securely stored.
5. Proposal Evaluation
- 5.1 From the time the Proposals are opened to the time the Contract is awarded, the Consultants should not contact the Client on any matter related to its Technical and/or Financial Proposal. Any effort by

Consultants to influence the Client in the examination, evaluation, ranking of Proposals, and recommendation for award of Contract may result in the rejection of the Consultants' Proposal.

Evaluators of Technical Proposals shall have no access to the Financial Proposals until the technical evaluation is concluded.

Evaluation of Technical Proposals

5.2 The Client shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub criteria, and point system specified in the Data Sheet. Each responsive Proposal will be given a technical score (St). A Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP, and particularly the Terms of Reference or if it fails to achieve the minimum technical score indicated in the Data Sheet.

Public Opening of Financial Proposals (only for QCBS, FBS and LCS)

5.3 After the technical evaluation is completed in accordance with paragraph 5.2 above, the Client shall notify those Consultants whose Proposals did not meet the minimum qualifying mark or were considered non responsive to the RFP and TOR, that their Financial Proposals will be returned unopened after completing the selection process. The Client shall simultaneously notify in writing Consultants that have secured the minimum qualifying mark, the date, time and location for opening the Financial Proposals. The opening date should allow Consultants sufficient time to make arrangements for attending the opening. Consultants' attendance at the opening of Financial Proposals is optional

5.4 Financial Proposals shall be opened publicly in the presence of the Consultants' representatives who choose to attend. The name of the Consultants and the technical scores obtained by each qualified Consultant shall be read aloud. The Financial Proposal of the Consultants who met the minimum qualifying mark will then be inspected to confirm that they have remained sealed and unopened. These Financial Proposals shall be then opened, and the total prices read aloud and recorded.

Evaluation of Financial Proposals for QBS

5.5 Following the ranking of technical Proposals as described under 5.2 above, The Client will examine the Financial Proposal of the first ranked Consultant. First, the Client will examine whether Financial Proposal is complete. Then the Proposal is checked for arithmetical errors. The Reasonability of the following in comparison with the supporting documents submitted by the Consultant is examined:

- a) The remuneration rates, social costs, overheads, profits; and
- b) Other costs such as out of pocket expenses, cost of surveys, equipment, office rent, supplies, travel, transport, computer rental, mobilization, and printing.

Following the ranking of technical Proposals, when selection is based on quality only (QBS), the first ranked Consultant is invited to negotiate its proposal and the Contract in accordance with the instructions given under para. 6 of these Instructions.

Evaluation of Financial Proposals (only for QCBS, FBS, and LCS)

5.6 The Evaluation Committee will correct any computational errors. When correcting computational errors, in case of discrepancy between a partial amount and the total amount, or between word and figures the formers will prevail. In addition to the above corrections, as indicated under para.3.6, activities and items described in the Technical Proposal but not priced, shall be assumed to be included in the prices of other activities or items. In case an activity or line item is quantified in the Financial Proposal differently from the Technical Proposal, (i) if Option B is applicable under Clause 6 of GC, the Evaluation Committee shall correct the quantification indicated in the Financial Proposal so as to make it consistent with that indicated in the Technical Proposal, apply the relevant unit price included in the Financial Proposal to the corrected quantity and correct the total Proposal cost, (ii) if Option A is applicable under Clause 6 of GC, no corrections are applied to the Financial Proposal in this respect. Prices shall be converted to Sri Lankan Rupees, if the consultants were allowed to indicate certain expenditure of the Financial Proposal in foreign currency, using the selling rates of exchange, source and date indicated in the Data Sheet.

Combined Evaluation of Technical and Financial Proposals (only for QCBS)

5.7 In case of QCBS, the lowest evaluated Financial Proposal (F_m) will be given the maximum financial score (S_f) of 100 points. The financial scores (S_f) of the other Financial Proposals will be computed as indicated in the Data Sheet. Proposals will be ranked according to their combined technical (S_t) and financial (S_f) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; $T + P = 1$) indicated in the Data Sheet: $S = S_t \times T\% + S_f \times P\%$. The firm achieving the highest combined technical and financial score will be invited for negotiations.

Evaluation of Financial Proposals (only for FBS)

5.8 In the case of Fixed-Budget Selection, the Client will select the firm that submitted the highest ranked Technical Proposal within the budget. Proposals that exceed the indicated budget will be rejected. The evaluated proposal price according to para. 5.6 shall be considered, and the selected firm is invited for negotiations

Evaluation of Financial Proposals (only for LCS)

5.9 In the case of the Least-Cost Selection, the Client will select the lowest Proposal among those that passed the minimum technical score. The evaluated proposal price according to para. 5.6 shall be considered, and the selected firm is invited for negotiations

- 6.
- Negotiations 6.1 Negotiations will be held at the date and address indicated in the Data Sheet. The invited Consultant will, as a pre-requisite for attendance at the negotiations, confirm availability of all professional staff. Failure in satisfying such requirements may result in the Client proceeding to negotiate with the next-ranked Consultant. Representatives conducting negotiations on behalf of the Consultant must have written authority to negotiate and conclude a Contract.
- Technical Negotiations 6.2 Negotiations will include a discussion of the Technical Proposal, the proposed technical approach and methodology, work plan, and organization and staffing, and any suggestions made by the Consultant to improve the Terms of Reference. The Client and the Consultants will finalize the Terms of Reference, staffing schedule, work schedule, logistics, and reporting. These documents will then be incorporated in the Contract as “Description of Services”. Special attention will be paid to clearly defining the inputs and facilities required from the Client to ensure satisfactory implementation of the assignment. The Client shall prepare minutes of negotiations which will be signed by the Client and the Consultant.
- Availability Of Professional Staff/experts 6.3 Having selected the Consultant on the basis of, among other things, an of evaluation of proposed Professional staff, the Client expects to negotiate a Professional Contract on the basis of the professional staff named in the Proposal. staff/experts Before contract negotiations, the Client will require assurances that the professional staff will be actually available. The Client will not consider substitutions during contract negotiations unless both parties agree that undue delay in the selection process makes such substitution unavoidable or for reasons such as death or medical incapacity. If this is not the case and if it is established that professional staff were offered in the proposal without confirming their availability, the Consultant may be disqualified. Any proposed substitute shall have equivalent or better qualifications and experience than the original candidate and be submitted by the Consultant within the period of time specified in the letter of invitation to negotiate.
- Financial Negotiations (only for QCBS,FBS and LCS) 6.4 In the cases of QCBS, FBS, and the LCS methods, unless there are exceptional reasons, the remuneration rates for staff and other proposed unit rates of the financial negotiations shall not be negotiate.
- Financial Negotiations (only for QBS) 6.5 For QBS method, if requested by the Client, the Consultants shall provide negotiations the information on remuneration rates described in the Appendix attached (only for to Section 4 - Financial Proposal - Standard Forms of this RFP)

Conclusion
of the
negotiations

6.6 Negotiation will conclude with a review of the draft Contract. to complete negotiations the Client and the Consultant will initial the agreed Contract. If negotiations fail, the Client will invite the Consultant whose proposal received the second highest score to negotiate a Contract.

7.
Award of
Contract

7.1 After completing negotiations the Client shall award the Contract to the Award of selected Consultant, and promptly notify all Consultants who have Contract submitted proposals. After Contract signature, the Client shall return the unopened Financial Proposals to the unsuccessful Consultants.

7.2 The Client will notify the selected Consultant the date, time and venue for the signing of the agreement following the template given in Section 6. The option selected for the method of payment, under GC Clause 6 is stated in the Data Sheet.

7.3 The Consultant is expected to commence the assignment on the date and at the location specified in the Data Sheet.

8.0
Confidential
ity

8.1 Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the Consultants who submitted the Proposals or to other persons not officially concerned with the process, until the publication of the award of Contract. The undue use by any Consultant of confidential information related to the process may result in the rejection of its Proposal and may be subject to the provisions of the Bank's antifraud and corruption policy.

Instructions to Consultants

CPCP has decided to directly call RFP's from prospective consultants for this consultancy. Therefore, there are no previously shortlisted consultants for this consultancy. However, the RFP document is prepared using the 'Standard Request for Proposals – Selection of Consultants' document published by National Procurement Agency in December 2007. Hence, the term "shortlisted consultants" mentioned in the RFP should be changed as "prospective consultants" in all occurrences.

DATA SHEET

Paragraph Reference	Descriptions
1.1	Name of the Client: CEYLON ELECTRICITY BOARD Method of selection: Quality and Cost Based Selection (QCBS)
1.2	The assignment is: Procurement of Consultancy Services for conducting the IEE/EIA studies(as relevant) under National Environmental Act for Proposed 220/132 kV Transmission Line Projects Contract No: CEB/EU/IEE/EIA/2021
1.3	A pre-proposal conference will be held: No
1.4	The Client will provide the following inputs and facilities; a) Provide available Project data, information and documents require for the services. b) Assist in obtaining necessary permissions from the relevant authorities and organizations to access particular sites and locations necessary to perform the studies
1.8	Proposals must remain valid until: November 29, 2021

2.1	<p>Clarifications may be requested not later than 10 days before the submission date. The address for requesting clarifications is:</p> <p style="text-align: center;">Deputy General Manager (Transmission Design and Environment) Ceylon Electricity Board, 6th floor, No 50, Chittampalam A Gardiner Mawatha, Colombo 00200.</p> <p>Telephone: + 94 11 2321597</p> <p>Facsimile: + 94 11 2320012</p> <p>E-mail: dgmtde@ceb.lk</p>
3.3(a)	<p>Prospective Consultants may associate with other Consultants: No</p>
3.3(b)	<p>A: If QCBS/QBS/LCS methods are used: The estimated number of professional staff-months required for the assignment is : or The available budget is: LKR 5.6Million Duration of the Contract is : 1 year</p>
3.4(g)	<p>Training is a specific component of this assignment: No [If yes, provide appropriate information]:</p>
3.6	<p>No reimbursable payment will be made. The consultant shall include all associated costs in their Financial proposal.</p>
3.6	<p>Breakdown of cost of activities required: Yes</p>
3.7	<p>The tax liability of all foreign or local Consultants shall be borne by the consultant</p>
4.3	<p>Consultant must submit the original and one copy of the Technical Proposal and the original of the Financial Proposal</p>

4.5	<p>The Proposal submission address is:</p> <p style="text-align: center;">Deputy General Manager (Transmission Design and Environment), Ceylon Electricity Board, 6th floor, No 50, Chittampalam A Gardiner Mawatha, Colombo 00200.</p> <p style="text-align: center;">Proposals must be submitted no later than the following date and time: 30th August 2021 at 10:30 am</p>																																				
5.2	<p>Criteria, sub-criteria, and point system for the evaluation of Technical Proposals are:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right; width: 20%;">Points</th> </tr> </thead> <tbody> <tr> <td>(i) Specific experience of the Consultants relevant to the assignment:</td> <td style="text-align: right; vertical-align: bottom;">[10]</td> </tr> <tr> <td>(ii) Methodology and Work plan</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">a) Technical approach and methodology</td> <td style="text-align: right;">[20]</td> </tr> <tr> <td style="padding-left: 20px;">b) Work plan</td> <td style="text-align: right;">[10]</td> </tr> <tr> <td style="padding-left: 20px;">c) Organization and staffing</td> <td style="text-align: right;">[5]</td> </tr> <tr> <td style="padding-left: 40px;">Total points for criterion (ii):</td> <td style="text-align: right;">[35]</td> </tr> <tr> <td>(iii) Key professional staff qualifications and competence for the assignment:</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">a) Team Leader/</td> <td style="text-align: right;">[17]</td> </tr> <tr> <td style="padding-left: 20px;">b) Ecologist(Flora)</td> <td style="text-align: right;">[9]</td> </tr> <tr> <td style="padding-left: 20px;">c) Ecologist (Fauna)</td> <td style="text-align: right;">[9]</td> </tr> <tr> <td style="padding-left: 20px;">d) Sociologist</td> <td style="text-align: right;">[12]</td> </tr> <tr> <td style="padding-left: 20px;">b) GIS Specialist</td> <td style="text-align: right;">[6]</td> </tr> <tr> <td style="padding-left: 20px;">c) Any other relevant expertise</td> <td style="text-align: right;">[2]</td> </tr> <tr> <td style="padding-left: 40px;">Total points for criterion (iii):</td> <td style="text-align: right;">[55]</td> </tr> </tbody> </table> <p>The number of points to be assigned to each of the above positions or disciplines shall be determined considering the following three sub criteria and relevant percentage weights:</p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 60%;">1) General qualifications</td> <td style="text-align: right;">[30%]</td> </tr> <tr> <td>2) Adequacy for the assignment</td> <td style="text-align: right;">[60%]</td> </tr> <tr> <td>3) Experience with similar projects</td> <td style="text-align: right;">[10%]</td> </tr> </tbody> </table> <p style="margin-top: 20px;">Total Points for main three criteria 100</p>		Points	(i) Specific experience of the Consultants relevant to the assignment:	[10]	(ii) Methodology and Work plan		a) Technical approach and methodology	[20]	b) Work plan	[10]	c) Organization and staffing	[5]	Total points for criterion (ii):	[35]	(iii) Key professional staff qualifications and competence for the assignment:		a) Team Leader/	[17]	b) Ecologist(Flora)	[9]	c) Ecologist (Fauna)	[9]	d) Sociologist	[12]	b) GIS Specialist	[6]	c) Any other relevant expertise	[2]	Total points for criterion (iii):	[55]	1) General qualifications	[30%]	2) Adequacy for the assignment	[60%]	3) Experience with similar projects	[10%]
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2) Adequacy for the assignment	[60%]																																				
3) Experience with similar projects	[10%]																																				

	The Minimum technical score (St) required to pass is 75 points .
5.6	For the conversions to Sri Lankan Rupees: Not applicable
	The source of official selling rates is: Not applicable The date of exchange rates is: Not applicable
5.7	The formula for determining the financial scores is the following: $S_f = 100 \times F_m / F$, in which S_f is the financial score, F_m is the lowest price and F the price of the proposal under consideration. The weights given to the Technical and Financial Proposals are: $T^{30} = 0.8$ and $P^{31} = 0.2$
6.1	Expected date and address for contract negotiations: Date : October, 2021 Office of the Deputy General Manager (Transmission Design and Environment),, Ceylon Electricity Board, 6 ^h Floor, Transmission Division, No. 50, Sir Chittampalam A. Gardiner Mawatha, Colombo 00200.
7.2	The Option applicable is :Option A
7.3	Expected date for commencement of consulting services Date : November, 2021 Location : Colombo

³⁰ normally between 0.8 and 0.9

³¹ normally between 0.1 and 0.2

Section 3. Technical Proposal –Standard Forms

TECH-1	Technical Proposal Submission Form
TECH-2	Consultant's Organization and Experience A Consultant's Organization B Consultant's Experience
TECH-3	Comments or Suggestions on the Terms of Reference and on Counterpart Staff and Facilities to be provided by the Client A On the Terms of Reference B On the Counterpart Staff and Facilities
TECH-4	Description of the Approach, Methodology and Work Plan for Performing the Assignment
TECH-5	Team Composition and Task Assignments
TECH-6	Curriculum Vitae (CV) for Proposed Professional Staff
TECH-7	Staffing Schedule
TECH-8	Work Schedule

Form TECH-1 Technical Proposal Submission Form

Location & Date

Deputy General Manager (Transmission Design and Environment),
Ceylon Electricity Board,
6th floor,
No 50, Chittampalam A Gardiner Mawatha,
Colombo 00200.

Dear Sir :

We, the undersigned, offer to provide consulting services for conducting the IEE/EIA (as relevant) under National Environmental Act for Proposed 220/132 kV Transmission Line Projects in accordance with your Request for Proposal dated [*Insert Date*] and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope.

We are submitting our Proposal in association with: [*Insert a list with full name and address of each associated Consultant*]³³

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If negotiations are held during the period of validity of the Proposal, i.e., before the date indicated in Paragraph Reference 1.8 of the Data Sheet, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Proposal is accepted, to initiate the consulting services related to the assignment not later than the date indicated in Paragraph Reference 7.3 of the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature [*In full and initials*]: _____

Name and Title of Signatory: _____

Name of Firm: _____

Address: _____

³³ [*Delete in case no association is foreseen.*]

FORM TECH-2 CONSULTANT'S ORGANIZATION AND EXPERIENCE

A - Consultant's Organization

[Provide here a brief (two pages) description of the background and organization of your firm/entity and each associate for this assignment.]

B - Consultant's Experience

[Using the format below, provide information on each assignment for which your firm, and each associate for this assignment, was legally contracted either individually as a corporate entity or as one of the major companies within an association, for carrying out consulting services similar to the ones requested under this assignment. Use maximum of 20 pages.]

Name of the Firm ³⁴			
Name and address of Client:			
Assignment name:			
Approx. value of the contract:		Duration of assignment (months):	
Location:		Total No of staff-months of the assignment	
No of professional staff-months provided by you:		Approx. value of the services provided by firm:	
Start date (month/year):		Completion date (month/year):	
Name of associated Consultants, if any:			
Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):			
Narrative description of Project:			
Description of actual services provided by your staff within the assignment:			

³⁴ Indicate the firms' name or associate firms' name

FORM TECH-3 COMMENTS AND SUGGESTIONS ON THE TERMS OF
REFERENCE AND ON COUNTERPART STAFF AND FACILITIES TO BE PROVIDED
BY THE CLIENT

A - On the Terms of Reference

[Present and justify here any modifications or improvement to the Terms of Reference you are proposing to improve performance in carrying out the assignment (such as deleting some activity you consider unnecessary, or adding another, or proposing a different phasing of the activities). Such suggestions should be concise and to the point, and incorporated in your Proposal.]

B - On Counterpart Staff and Facilities

[Comment here on counterpart staff and facilities to be provided by the Client according to Paragraph Reference 1.4 of the Data Sheet including: administrative support, office space, local transportation, equipment, data, etc.]

FORM TECH-4 DESCRIPTION OF APPROACH, METHODOLOGY AND WORK
PLAN FOR PERFORMING THE ASSIGNMENT

Technical approach, methodology and work plan are key components of the Technical Proposal. Suggested to present the Technical Proposal (maximum of 50 pages, inclusive of charts and diagrams) divided into the following three chapters:

- a. Technical Approach and Methodology,
- b. Work Plan, and
- c. Organization and Staffing,

- 1 Technical Approach and Methodology. Explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. Should highlight the problems being addressed and their importance, and explain the technical approach that would adopt to address them. Should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.
- 2 Work Plan. Should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, should be included here. The work plan should be consistent with the Work Schedule of Form TECH-8.
- 3 Organization and Staffing. Should propose the structure and composition of the team. Should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.]

FORM TECH-5 TEAM COMPOSITION AND TASK ASSIGNMENTS

Professional Staff

Name of Staff	Firm	Area of Expertise	Position Assigned	Task/s Assigned

FORM TECH-6 CURRICULUM VITAE FOR PROPOSED PROFESSIONAL STAFF

1. Proposed Position³⁵:
2. Name of Firm³⁶: -----
3. Name of Staff³⁷: -----
4. Date of Birth: ----- Nationality: -----
- 1 Education³⁸: -----
- 2 Membership of Professional Associations: -----
- 3 Other Relevant Qualifications³⁹: -----
- 4 Languages⁴⁰: -----
- 5 Employment Record⁴¹:
From [Year]: to [Year]: -----
Employer: -----
Positions held (with brief description): -----

13. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

----- Date-----
[Signature of staff member]

----- Date-----
[Signature of authorized representative of the client]

Full name of authorized representative: -----

³⁵only one candidate shall be nominated for each position

³⁶Insert name of firm proposing the staff

³⁷Insert full name

³⁸ Indicate /university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment

³⁹Indicate significant qualification/ training

⁴⁰For each language indicates proficiency: good, fair, or poor in speaking, reading, and writing]:

⁴¹Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format): dates of employment, name of employing organization, positions held

FORM TECH-7 STAFFING SCHEDULE⁴²

No	Name of Staff	Staff input(in the form of a bar chart) ⁴³													Total staff-month input				
		1	2	3	4	5	6	7	8	9	10	11	12	n	Office	Field	Total		
National																			
1		[Office]																	
		[Field]																	
2																			
n																			
													Subtotal						
Foreign ⁴⁴																			
1		[Office]																	
		[Field]																	
2																			
n																			
													Subtotal						
													Total						

Full time input
 Part time input

⁴² For Professional Staff the input should be indicated individually; for Support Staff it should be indicated by category (e.g.: draftsmen, clerical staff, etc.).
⁴³ Months are counted from the start of the assignment. For each staff indicate separately staff input for office and field work
⁴⁴ Only if Expatriate staff is proposed

FORM TECH-8 WORK SCHEDULE

N°	Activity ^{45,46}	Months ⁴⁷												
		1	2	3	4	5	6	7	8	9	10	11	12	n
1														
2														
3														
4														
5														

- 45 Indicate all main activities of the assignment, including delivery of reports (e.g.: inception, interim, and final reports), and other benchmarks such as Client approvals. For phased assignments indicate activities, delivery of reports, and benchmarks separately for each phase.
- 46 In the case of Engineering/Architectural services design stage/ bidding stage/ supervision stage etc.
- 47 Duration of activities shall be indicated in the form of a bar chart.

Section 4. Financial Proposal - Standard Forms

Financial Proposal Standard Forms shall be used for the preparation of the Financial Proposal according to the instructions provided under para. 3.6 of Section 2. Such Forms are to be used whichever is the selection method indicated in para. 3 of the Letter of Invitation.

FIN-1 Financial Proposal Submission Form

FIN-2 Summary of Costs

FIN-3 Breakdown of Remuneration

FIN-4 Reimbursable expenses

FIN-5 Breakdown of Costs by Activity (if requested under Clause 3.6 of Data Sheet)

FORM FIN-1 FINANCIAL PROPOSAL SUBMISSION FORM

[Location, Date]

Deputy General Manager (Transmission Design and Environment),
Ceylon Electricity Board,
6th floor,
No 50, Chittampalam A Gardiner Mawatha,
Colombo 00200.

Dear Sir,

We, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Proposal dated [Insert Date] and our Technical Proposal. Our attached Financial Proposal is for the sum of [Insert amount(s) in words and figures⁴⁸].

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e. before the date indicated in Paragraph Reference 1.8 of the Data Sheet.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature [In full and initials]: -----

Name and Title of Signatory:-----

Name of Firm: -----

Address: -----

⁴⁸ Amounts must coincide with the ones indicated under Total Cost of Financial proposal in Form FIN-2

FORM FIN-2 SUMMARY OF COSTS

	Local cost	Foreign Cost	
	(Sri Lankan Rupees)	Currency	Amount
Remuneration (from FIN 3)		Not Applicable	Not Applicable
Other Expenses (From Fin 4)		Not Applicable	Not Applicable
Total Costs of Financial Proposal carried to Financial Proposal Submission Form		Not Applicable	Not Applicable

FORM FIN-3 BREAK DOWN OF REMUNERATION

inclusive of the professional cost for the Development of the Solution, Training, Quality Assurance and User Acceptance Testing facilitation by the team

Name ⁴⁹	Position ⁵⁰	Input (Staff- months)	Staff Month Rate		Amount		
			Currency	Amount	Local Currency	Foreign Currency	
						Currency	Amount
						Not Applicable	Not Applicable
						Not Applicable	Not Applicable
						Not Applicable	Not Applicable
						Not Applicable	Not Applicable
						Not Applicable	Not Applicable
						Not Applicable	Not Applicable
						Not Applicable	Not Applicable
Total Costs carried to FIN -2							

⁴⁹

Professional staff should be indicated individually; Support Staff should be indicated per category (e.g.: draftsmen, clerical staff).

⁵⁰

Positions of professional staff shall coincide with the ones indicated in Form TECH-5.

FORM FIN-4 BREAKDOWN OF OTHER EXPENSES

No	Description ⁵¹	Unit	Quantity	Unit Cost ⁵²			Amount		
				Local in Sri Lankan Rupees	Foreign		Local in Sri Lankan Rupees	Foreign	
					Currency	Amount		Currency	Amount
	Per diem allowances	Day			Not Applicable	Not Applicable		Not Applicable	Not Applicable
	International flights ⁵³	Trip			Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Communication costs between [Insert place] and [Insert place]				Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Drafting, reproduction of reports				Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Equipment, instruments, materials, supplies, etc.				Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Use of computers, software				Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Laboratory tests.				Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Subcontracts				Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Local transportation costs				Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Office rent, clerical assistance				Not Applicable	Not Applicable		Not Applicable	Not Applicable
	Training of the Client's personnel ⁵⁴				Not Applicable	Not Applicable		Not Applicable	Not Applicable
Total Costs carried to FIN - 2									

51 Delete items that are not applicable or add other items required

52 Should not repeat remuneration considered under Form Fin -4

53 Indicate route of each flight, and if the trip is one- or two-ways

54 Only if the training is a major component of the assignment, defined as such in the TOR

FORM FIN-5 BREAKDOWN OF OTHER EXPENSES

Group of Activities (Phase): ⁵⁵				Description: ⁵⁶					
N°	Description ⁵⁷	Unit	Quantity	Unit Cost			Amount		
				Local in Sri	Foreign		Local in Sri	Foreign	
				Lankan Rupees	Currency	Amount	Lankan Rupees	Currency	Amount
	Remuneration ⁵⁸							Not Applicable	Not Applicable
1		Month ⁵⁹						Not Applicable	Not Applicable
2								Not Applicable	Not Applicable
3								Not Applicable	Not Applicable
4								Not Applicable	Not Applicable
				Sub-total Remuneration					
	Other Expenses ⁶⁰							Not Applicable	Not Applicable
1								Not Applicable	Not Applicable
2								Not Applicable	Not Applicable
3								Not Applicable	Not Applicable
4								Not Applicable	Not Applicable
				Sub-total Other Expenses					
				Total for Activity					

55 Name/s of activity/ies (phase) should be the same as, or correspond to the ones indicated in the second column of Form TECH-8

56 Short description of the activities whose cost breakdown is provided in this Form

57 Delete items that are not applicable or add other items required

58 Insert name of staff below

59 If applicable change to Day/Hour

60 List the item

Section 5. Terms of Reference

Introduction

The Selected Consultant (Team or Firm)'s scope of work include undertaking the relevant assessment studies including relevant surveys for all aspects in the TORs for IEE/EIA, for below mentioned transmission projects under National Environmental Act. The bidders can separately bid for each line, or for both the lines, and in case of bidding for both Lines; two separate sealed envelopes need to be submitted for each line. For the EIA study, the bidding consultants should have the specific skills and EIA experience on minimum of 4 transmission line projects or similar development projects (transport sector/irrigation sector, etc.). On time submission of deliverables to the given date is strictly required.

- 1. Proposed 132kV double circuit line from Wariyapola GSS to Kurunegala GSS via Wariyapola South SS (34km)**
- 2. Proposed 220kV single circuit line from Victoria GSS to Rantambe GSS (22km)**

The above projects are categorized as prescribed projects under National Environmental Act and require environmental approval from Central Environmental Authority and Department of Wildlife. The environmental approval process of above projects has been already initiated with relevant authorities by CEB. TORs for the IEE/EIA studies for above said Tr. lines have been issued by Project Approving Agency attached in Annex D.

Details of projects are described below.

- 1. Proposed 132kV double circuit line from Wariyapola GSS to Kurunegala GSS via Wariyapola South SS (34km)**

Scope of said project is given below.

- Construction of Wariyapola 132/33kV GSS
- Construction of Wariyapola South 220/132kV SS
- Construction of transmission line from Wariyapola GSS to Kurunegala GSS via Wariyapola South SS
- Augmentation of Kurunegala GSS (Construction of 2*132kV single bus bar transmission line bays)

Land Use Details

Land Use Type	Percentage of line length (%)
Paddy	60
Home Garden	7
Water Bodies	5
Scrub Forest	2
Coconut	26

2. Proposed 220kV single circuit line from Victoria GSS to Rantambe GSS (22km)

Scope of said project is given below.

- Construction of Victoria – Rantambe 220kV Transmission line (220kV, 2xZebra, Single Circuit Transmission Line)
- Augmentation of Victoria GSS (One 220kV, 1 $\frac{1}{2}$ breaker line bay)
- Augmentation of Rantambe GSS (One 220kV single bus bar line bay, one single bus bar extension including bus section bay)

Land Use Details

Land Use Type	Percentage of line length (%)
Home Garden	12.5
Water Bodies	11.3
Sparse Forest	24.4
Scrub Forest	47.4
Marshy	8.39
Paddy	4.5

Objectives of the Services

1. To conduct the assessment studies including relevant surveys for all the aspects in the TOR for EIA/IEE
2. To address any comments / clarifications raised by CEB after the submission of the first draft to CEB.
3. To address any comments / clarifications raised by Scoping committee members (appointed by PAA), after the submission of the first draft IEE /EIA to relevant Project Approving Agency, including addressing of public comments (applicable only for EIA study)
4. Obtain the environmental approval for the project from Project Approving Agency.

Scope of the Services

1. Conducting the assessment studies including relevant surveys, which are required as per the TOR for IEE/EIA issued by relevant Project Approving Agencies.
2. Conducting meetings / consultations with public / stakeholders etc, as relevant
3. Submit one hard copy and a soft copy of the draft Expert inputs shall be submitted to CEB for comments including all the relevant tables, questionnaires, figures, annexes etc
4. Re- submitting reports incorporating all the comments received from CEB (if any)
5. Submission of draft EIA/IEE report to the PAA, and make a presentation of IEE/EIA report on a date scheduled by PAA.
6. Revising the relevant parts of the expert inputs and /or do any further studies requested by PAA, until a final decision regarding the environmental clearance is made by PAA
7. Attending all the subsequent meetings related to the evaluation of IEE/EIA report called by PAA
 - Conduct presentations, answer and/or clarify any comments / queries raised by the members of the TEC appointed by PAA
8. If PAA issues comments on the IEER/EIAR submitted, revising / amending their expert inputs adhering to all such comments, and submit the revised report to CEB for re-submission.
9. Revising their Expert inputs of the IEER/EIAR to adhere with comments of the CEA and/ or TEC, until the IEER/EIAR is approved by PAA.
10. Select and include in his proposal a team of Consultants, whose expertise, experience and capability would properly match the requirements of the TOR.
11. Should have the capability to complete the assignment in specified duration.
12. Adhering to the time schedule of deliverables given.

13. Conducting awareness programmes/ meetings/ presentations including details of the ecological and sociological aspects for public or for any other stakeholders (if required by PAA) during the process of environmental approval by PAA.

Required Qualifications and Experience

Position	Qualification	Experience
EIA Study		
Team Leader	MSc degree or higher academic qualification in relevant technical field such Environment Science, Environment Management, etc from a reputed university	10 years' work experience of EIA/IEE study of transmission lines or similar category projects*
Ecologist	B.Sc. degree in relevant technical field such as Ecology (Fauna and Flora), Forestry & Natural Resource Management, etc, from a reputed university	7 years' work experience in ecological (fauna and flora) studies
Sociologist	B.Sc. degree in relevant technical field such as social sciences, sociology, etc, from a reputed university	7 years' work experience in social studies and social safeguards studies
GIS Specialist	Degree in relevant technical field	5 year working experience in transmission line projects or similar category projects
IEE Study		
Team Leader	MSc degree or higher academic qualification in relevant technical field such Environment Science, Environment Management, etc from a reputed university	10 years' work experience of EIA/IEE study of transmission lines or similar category projects (transport sector/ irrigation sector, etc)

Ecologist	B.Sc. degree in relevant technical field such as Ecology (Fauna and Flora), Forestry & Natural Resource Management, etc, from a reputed university	5 years' work experience in ecological (fauna and flora) studies
Sociologist	B.Sc. degree in relevant technical field such as social sciences, sociology, etc, from a reputed university	5 years' work experience in social studies and social safeguards studies
GIS Specialist	Degree in relevant technical field	3 year working experience in transmission line projects or similar category projects

**He/ She should be involved as a team leader for a minimum of three EIA studies of transmission line projects or similar projects (transport sector/ irrigation sector, etc)*

Section 6.

Standard Forms of Contract

I. Form of Contract

(Text in brackets [] is optional; all notes should be deleted in final text)

This CONTRACT (hereinafter called the “Contract”) is made the [day] day of the month of [month], [year], between, on the one hand, Ceylon Electricity Board (hereinafter called the “Client”) and, on the other hand, [name of Consultant] (hereinafter called the “Consultant”).

[Note: If the Consultant consist of more than one entity, the above should be partially amended to read as follows: “...(hereinafter called the “Client”) and, on the other hand, a joint venture/consortium/association consisting of the following entities, each of which will be jointly and severally liable to the Client for all the Consultant’s obligations under this Contract, namely, [name of Consultant] and [name of Consultant] (hereinafter called the “Consultant”).]

WHEREAS

- (a) the Client has requested the Consultant to provide certain consulting services as defined in this Contract (hereinafter called the “Services”);
- (b) the Consultant, having represented to the Client that it has the required professional skills, and personnel and technical resources, has agreed to provide the Services on the terms and conditions set forth in this Contract;

NOW THEREFORE the parties hereto hereby agree as follows:

1. The following documents attached hereto shall be deemed to form an integral part of this Contract:
 - (a) The General Conditions of Contract;
 - (b) The Special Conditions of Contract;
 - (c) The following Appendices: [Note: If any of these Appendices are not used, the words “Not Used” should be inserted below next to the title of the Appendix]

Appendix A: Description of Services	Not used
Appendix B: Reporting Requirements	Not used
Appendix C: Personnel and Sub-Consultants	Not used
Appendix D: Breakdown of Contract Price	Not used
Appendix E: Services and Facilities Provided by the Client	Not used
Appendix G: Form of Advance Payment Guarantee	Not used

2. The mutual rights and obligations of the Client and the Consultant shall be as set forth in the Contract, in particular:

- (a) the Consultants shall carry out the Services in accordance with the provisions of the Contract; and
- (b) the Client shall make payments to the Consultants in accordance with the provisions of the Contract.

IN WITNESS WHEREOF, the Parties hereto have caused this Contract to be signed in their respective names as of the day and year first above written.

For and on behalf of [name of Client]

[Authorized Representative]

For and on behalf of [name of Consultant]

[Authorized Representative]

[Note: If the Consultant consists of more than one entity, all these entities should appear as signatories, e.g., in the following manner:]

For and on behalf of each of the Members of the Consultant

[name of member]

[Authorized Representative]

[name of member]

[Authorized Representative]

II General Conditions of Contract

1. GENERAL PROVISIONS

1.1 Definitions

Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:

- (a) “Applicable Law” means the laws and any other instruments having the force of law in Democratic Socialist Republic of Sri Lanka, as they may be issued and in force from time to time.
- (b) “Consultant” means any private or public entity that will provide the Services to the Client under the Contract.
- (c) “Contract” means the Contract signed by the Parties and all the attached documents listed in its Clause 1 of the form of agreement, that is these General Conditions (GC), the Special Conditions (SC), and the Appendices.
- (d) “Contract Price” means the price to be paid for the performance of the Services, in accordance with Clause 6;
- (e) “Day” means calendar day.
- (f) “Effective Date” means the date on which this Contract comes into force and effect pursuant to Clause GC 2.1.
- (g) “Foreign Currency” means any currency other than Sri Lankan Rupees.
- (h) “GC” means these General Conditions of Contract.
- (i) “Member” means any of the entities that make up the joint venture/consortium/association, and “Members” means all these entities.
- (j) “Party” means the Client or the Consultant, as the case may be, and “Parties” means both of them.
- (k) “Personnel” means persons hired by the Consultant or by any Sub-Consultants and assigned to the performance of the Services or any part thereof. “Foreign Personnel” means such professionals and support staff that at the time of being so provided had their domicile outside Sri Lanka; “National Staff” means such professionals and support staff who at the time of being so provided had their domicile inside Sri Lanka; and “Key Personnel” means the Personnel referred to in Clause GC 4.2
- (l) “Reimbursable expenses” means all assignment-related costs

that will be paid to the Consultant on actuals.

- (m) "SC" means the Special Conditions of Contract by which the GC may be amended or supplemented.
- (n) "Services" means the work to be performed by the Consultant pursuant to this Contract, as described in Appendix A hereto.
- (o) "Sub-Consultants" means any person or entity to whom/which the Consultant subcontracts any part of the Services.
- (p) "Third Party" means any person or entity other than the Government, the Client, the Consultant or a Sub-Consultant.
- (q) "In writing" means communicated in written form with proof of receipt.

1.2 Relationship Between the Parties

Nothing contained herein shall be construed as establishing a relationship of master and servant or of principal and agent as between the Client and the Consultant. The Consultant, subject to this Contract, has complete charge of Personnel and Sub-Consultants, if any, performing the Services and shall be fully responsible for the Services performed by them or on their behalf hereunder.

1.3 Law Governing Contract

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

1.4 Language

This Contract has been executed in English Language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

1.5 Headings

The headings shall not limit, alter or affect the meaning of this Contract.

1.6 Notices

1.6.1

Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the address specified in the SC.

1.6.2

A Party may change its address for notice hereunder by giving the other Party notice in writing of such change to the address specified in the SC.

1.7 Location

The Services shall be performed at such locations as are specified in Appendix A hereto and, where the location of a particular task is not

so specified, at such locations, as the Client may approve.

- 1.8 Authority of Member in Charge** In case the Consultant consists of a joint venture/ consortium/ association of more than one entity, the Members hereby authorize the entity specified in the SC to act on their behalf in exercising all the Consultant's rights and obligations towards the Client under this Contract, including without limitation the receiving of instructions and payments from the Client.
- 1.9 Authorized Representatives** Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the Client or the Consultant may be taken or executed by the officials specified in the SC.
- 1.10 Taxes and Duties** The Consultant, Sub-Consultants, and their Personnel shall pay such indirect taxes, duties, fees, and other impositions levied under the Applicable Law, the amount of which is deemed to have been included in the Contract Price

2. COMMENCEMENT, COMPLETION, MODIFICATION AND TERMINATION OF CONTRACT

- 2.1 Effectiveness of Contract** This Contract shall come into force and effect on the date (the "Effective Date") of the Client's notice to the Consultant instructing the Consultant to begin carrying out the Services. This notice shall confirm that the effectiveness conditions, if any, listed in the SC have been met.
- 2.2 Commencement of Services** The Consultant shall begin carrying out the Services not later than the number of Days after the Effective Date specified in the SC.
- 2.3 Expiration of Contract** Unless terminated earlier pursuant to Clause GC 2.7 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the SC.
- 2.4 Modifications or Variations** Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.
- 2.5 Force Majeure**
- 2.5.1 Definition** (a) For the purposes of this Contract, "Force Majeure" means an event which is beyond the reasonable control of a Party, is not foreseeable, is unavoidable, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the

circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by Government agencies.

- (b) Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or such Party's Sub-Consultants or agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of the conclusion of this Contract, and avoid or overcome in the carrying out of its obligations hereunder.
- (c) Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder.

**2.5.2
No Breach of
Contract**

The failure of a Party to fulfil any of its obligations under the contract shall not be considered to be a breach of, or default under, this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

**2.5.3
Measures to be
Taken**

- (a) A Party affected by an event of Force Majeure shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall take all reasonable measures to minimize the consequences of any event of Force Majeure.
- (b) A Party affected by an event of Force Majeure shall notify the other Party of such event as soon as possible, and in any case not later than fourteen (14) Days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.
- (c) Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.
- (d) During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant, upon instructions by the Client, shall either:

- (i) demobilize, in which case the Consultant shall be reimbursed for additional costs they reasonably and necessarily incurred, and, if required by the Client, in reactivating the Services; or
 - (ii) continue with the Services to the extent possible, in which case the Consultant shall continue to be paid under the terms of this Contract and be reimbursed for additional costs reasonably and necessarily incurred.
- (e) In the case of disagreement between the Parties as to the existence or extent of Force Majeure, the matter shall be settled according to Clause GC 8.

2.6 Suspension

The Client may, by written notice of suspension to the Consultant, suspend all payments to the Consultant hereunder if the Consultant fails to perform any of its obligations under this Contract, including the carrying out of the Services, provided that such notice of suspension (i) shall specify the nature of the failure, and (ii) shall request the Consultant to remedy such failure within a period not exceeding thirty (30) Days after receipt by the Consultant of such notice of suspension.

2.7 Termination

2.7.1 By the Client

The Client may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this Clause GC 2.7.1. In such an occurrence the Client shall give a not less than thirty (30) Days' written notice of termination to the Consultant, and sixty (60) Days' in the case of the event referred to in (e).

- (a) If the Consultant fails to remedy a failure in the performance of its obligations hereunder, as specified in a notice of suspension pursuant to Clause GC 2.6 hereinabove, within thirty (30) Days of receipt of such notice of suspension or within such further period as the Client may have subsequently approved in writing..
- (b) If the Consultant becomes (or, if the Consultant consists of more than one entity, if any of its Members becomes) insolvent or bankrupt or enter into any agreements with their creditors for relief of debt or take advantage of any law for the benefit of debtors or go into liquidation or receivership whether compulsory or voluntary.
- (c) If the Consultant fails to comply with any final decision reached as a result of arbitration proceedings pursuant to Clause GC 8 hereof.

- (d) If the Consultant, in the judgment of the Client has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- (e) If, as the result of Force Majeure, the Consultant are unable to perform a material portion of the Services for a period of not less than sixty (60) Days.
- (f) If the Client, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.

**2.7.2
By the Consultant**

The Consultants may terminate this Contract, by not less than thirty (30) Days' written notice to the Client, such notice to be given after the occurrence of any of the events specified in paragraphs (a) through (c) of this Clause GC 2.7.2:

- (a) If the Client fails to pay any money due to the Consultant pursuant to this Contract and not subject to dispute pursuant to Clause GC 8 hereof within sixty (60) days after receiving written notice from the Consultant that such payment is overdue.
- (b) If, as the result of Force Majeure, the Consultant is unable to perform a material portion of the Services for a period of not less than ninety (90) Days.
- (c) If the Client fails to comply with any final decision reached as a result of arbitration pursuant to Clause GC 8 hereof.

**2.7.3
Cessation of Rights
and Obligations**

Upon termination of this Contract pursuant to Clauses GC 2.7 hereof, or upon expiration of this Contract pursuant to Clause GC 2.3 hereof, all rights and obligations of the Parties hereunder shall cease, except (i) such rights and obligations as may have accrued on the date of termination or expiration, (ii) the obligation of confidentiality set forth in Clause GC 3.3 hereof, (iii) the Consultant's obligation to permit inspection, copying and auditing of their accounts and records set forth in Clause GC 3.6 hereof, and (iv) any right which a Party may have under the Applicable Law.

**2.7.4
Cessation of
Services**

Upon termination of this Contract by notice of either Party to the other pursuant to Clauses GC 2.7.1 or GC 2.7.2 hereof, the Consultant shall, immediately upon dispatch or receipt of such notice, take all necessary steps to bring the Services to a close in a prompt and orderly manner and shall make every reasonable effort to keep expenditures for this purpose to a minimum. With respect to documents prepared by the Consultant and equipment and materials furnished by the Client, the Consultant shall proceed as provided, respectively, by Clauses GC 3.7 hereof.

**2.7.5
Payment upon
Termination**

Upon termination of this Contract pursuant to Clauses GC 2.7.1 or GC 2.7.2, the Client shall make the following payments to the Consultant:

- (a) payment and reimbursable expenditures pursuant to Clause GC 6 for Services satisfactorily performed prior to the effective date of termination;
- (b) except in the case of termination pursuant to paragraphs (e) and (f) of Clause GC 2.7.1, reimbursement of any reasonable cost incident to the prompt and orderly termination of the Contract, including the cost of the return travel of the Personnel and their eligible dependents.

**2.7.6
Disputes about
Events of
Termination**

If either Party disputes whether an event specified in Clause GC 2.9.1 or in Clause GC 2.9.2 hereof has occurred, such Party may, within forty-five (45) days after receipt of notice of termination from the other Party, refer the matter to Clause GC 8 hereof, and this Contract shall not be terminated on account of such event except in accordance with the terms of any resulting arbitral award.

3. OBLIGATIONS OF THE CONSULTANT

3.1 General

**3.1.1
Standard of
Performance**

The Consultant shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The Consultant shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Client, and shall at all times support and safeguard the Client's legitimate interests in any dealings with Sub-Consultants or third Parties.

**3.2 Conflict of
Interests**

The Consultant shall hold the Client's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

**3.2.1
Consultants Not to
Benefit from
Commissions, Dis-
counts, etc.**

The payment of the Consultant pursuant to Clause GC 6 shall constitute the Consultant's only payment in connection with this Contract or the Services, and the Consultant shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the

Consultant shall use their best efforts to ensure that the Personnel, any Sub-Consultants, and agents of either of them similarly shall not receive any such additional payment.

**3.2.2
Consultant and
Affiliates Not to be
Otherwise
Interested in
Project**

The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and any entity affiliated with the Consultant, as well as any Sub-Consultants and any entity affiliated with such Sub-Consultants, shall be disqualified from providing goods, works or services (other than consulting services) resulting from or directly related to the Consultant's Services for the preparation or implementation of the project.

**3.2.3
Prohibition of
Conflicting
Activities**

The Consultant shall not engage, and shall cause their Personnel as well as their Sub-Consultants and their Personnel not to engage, either directly or indirectly, in any business or professional activities which would conflict with the activities assigned to them under this Contract.

**3.3
Confidentiality**

Except with the prior written consent of the Client, the Consultant and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Consultant and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

**3.4
Insurance to be
Taken Out by the
Consultant**

The Consultant (a) shall take out and maintain, and shall cause any Sub-Consultants to take out and maintain, at their (or the Sub-Consultants', as the case may be) own cost but on terms and conditions approved by the Client, insurance against the risks, and for the coverage, as shall be specified in the SC; and (b) at the Client's request, shall provide evidence to the Client showing that such insurance has been taken out and maintained and that the current premiums have been paid.

**3.5
Consultant's
Actions Requiring
Client's Prior
Approval**

The Consultant shall obtain the Client's prior approval in writing before taking any of the following actions:

- (a) entering into a subcontract for the performance of any part of the Services,
- (b) appointing such members of the Personnel not listed by name in Appendix C, and
- (c) any other action that may be specified in the SC.

**3.6
Reporting
Obligations**

(a) The Consultant shall submit to the Client the reports and documents specified in Appendix B hereto, in the form, in the numbers and within the time periods set forth in the said Appendix.

- (b) Final reports shall be delivered in CD ROM in addition to the hard copies specified in said Appendix.

3.7 Documents Prepared by the Consultant to be the Property of the Client

- (a) All plans, drawings, specifications, designs, reports, other documents and software submitted by the Consultant under this Contract shall become and remain the property of the Client, and the Consultant shall, not later than upon termination or expiration of this Contract, deliver all such documents to the Client, together with a detailed inventory thereof.
- (b) The Consultant may retain a copy of such documents and software. Restrictions about the future use of these documents, if any, shall be specified in the SC.

3.8 Accounting, Inspection and Auditing

The Consultant (i) shall keep accurate and systematic accounts and records in respect of the Services hereunder, in accordance with accepted accounting principles and in such form and detail as will clearly identify all relevant time changes and costs, and the bases thereof, and (ii) shall periodically permit the Client or its designated representative and/or the Bank, and up to two years from the expiration or termination of this Contract, to inspect the same and make copies thereof as well as to have them audited by auditors appointed by the Client or the Bank, if so required by the Client or the Bank as the case may be.

4. CONSULTANT'S PERSONNEL

4.1 Description of Personnel

- (a) The Consultant shall employ and provide such qualified and experienced Personnel and Sub-Consultants as are required to carry out the Services. The titles, agreed job descriptions, minimum qualifications, and estimated periods of engagement in the carrying out of the Services of the Consultant's Key Personnel are described in Appendix C. The Key Personnel and Sub-Consultants listed by title as well as by name in Appendix C are hereby approved by the Client.
- (b) If required to comply with the provisions of Clause GC 3.1.1 hereof, adjustments with respect to the estimated periods of engagement of Key Personnel set forth in Appendix C may be made by the Consultant by written notice to the Client, provided (i) that such adjustments shall not alter the originally estimated period of engagement of any individual by more than 10% or one week, whichever is larger, and (ii) that the aggregate of such adjustments shall not cause payments under this Contract to exceed the ceilings set forth in Clause GC 6.1(b) of this Contract. Any othersuch

adjustments shall only be made with the Client's written approval.

- (c) If additional work is required beyond the scope of the Services specified in Appendix A, the estimated periods of engagement of Key Personnel set forth in Appendix C may be increased by agreement in writing between the Client and the Consultant. In case where payments under this Contract exceed the ceilings set forth in Clause GC 6.2 of this Contract, this will be explicitly mentioned in the agreement.

4.2 Approval of Personnel

The Key Personnel and Sub-Consultants listed by title as well as by name in Appendix C are hereby approved by the Client. In respect of other Personnel which the Consultant proposes to use in the carrying out of the Services, the Consultant shall submit to the Client for review and approval a copy of their Curricula Vitae (CVs). If the Client does not object in writing (stating the reasons for the objection) within twenty-one (21) Days from the date of receipt of such CVs, such Personnel shall be deemed to have been approved by the Client.

4.3 Working Hours, Overtime, Leave, etc

In case where Consultant will be paid based on the time spend by any Personnel the Working hours and holidays for such Personnel are set forth in Appendix C hereto. To account for travel time, Foreign Personnel carrying out Services inside Sri Lanka shall be deemed to have commenced, or finished work in respect of the Services such number of days before their arrival in, or after their departure from Sri Lanka as is specified in Appendix C hereto. Such Key Personnel shall not be entitled to be paid for overtime nor to take paid sick leave or vacation leave except as specified in Appendix C hereto, and except as specified in such Appendix, the Consultant's remuneration shall be deemed to cover these items. All leave to be allowed to the Personnel is included in the staff-months of service set forth in Appendix C. Any taking of leave by Personnel shall be subject to the prior approval by the Consultant who shall ensure that absence for leave purposes will not delay the progress and adequate supervision of the Services.

4.4 Removal and/or Replacement of Personnel

- (a) Except as the Client may otherwise agree, no changes shall be made in the Key Personnel. If, for any reason beyond the reasonable control of the Consultant, such as retirement, death, medical incapacity, among others, it becomes necessary to replace any of the Key Personnel, the Consultant shall provide as a replacement a person of equivalent or better qualifications.
- (b) If the Client finds that any of the Personnel have (i) committed serious misconduct or have been charged with having committed a criminal action, or (ii) have reasonable cause to be dissatisfied with the performance of any of the Personnel, then the Consultant shall, at the Client's written request specifying the grounds thereof,

provide as a replacement a person with qualifications and experience acceptable to the Client.

- (c) The Consultant shall have no claim for additional costs arising out of or incidental to any removal and/or replacement of Personnel.

5. OBLIGATIONS OF THE CLIENT

5.1 Assistance and Exemptions

Unless otherwise specified in the SC, the Client shall use its best efforts to ensure that the Government of Sri Lanka shall:

- (a) Provide where applicable, the Consultant, Sub-Consultants and Personnel with work permits and such other documents as shall be necessary to enable the Consultant, Sub-Consultants or Personnel to perform the Services.
- (b) Arrange where applicable, for the Personnel and, if appropriate, their eligible dependents to be provided promptly with all necessary entry and exit visas, residence permits, exchange permits and any other documents required for their stay in Sri Lanka.
- (c) Facilitate where applicable, prompt clearance through customs of any property required for the Services and of the personal effects of the Personnel and their eligible dependents.
- (d) Issue to officials, agents and representatives of the Government agencies all such instructions as may be necessary or appropriate for the prompt and effective implementation of the Services.
- (e) Provide to the Consultant, Sub-Consultants and Personnel any such other assistance as may be specified in the SC.

5.2 Change in the Applicable Law Related to Taxes and Duties

If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties which increases or decreases the cost incurred by the Consultant in performing the Services, then the remuneration and reimbursable expenses otherwise payable to the Consultant under this Contract shall be increased or decreased accordingly by agreement between the Parties, and corresponding adjustments shall be made to the amounts referred to in Clauses GC 6.2

5.3 Services and Facilities

- (a) The Client shall make available free of charge to the Consultant the professional and support counterpart personnel, Services and Facilities listed under Appendix E.

(b) In case that such personnel, services, facilities and property shall not be made available to the Consultant as and when specified in Appendix E, the Parties shall agree on (i) how the affected part of the Services shall be carried out ; (ii) any time extension that it may be appropriate to grant to the Consultant for the performance of the Services, (iii) the manner in which the Consultant shall procure any such personnel, services, facilities and property from other sources, and (iv) the additional payments, if any, to be made to the Consultant as a result thereof pursuant to Clause GC 6. hereinafter.

5.4 Counterpart Personnel

- (a) The Client shall make available to the Consultant free of charge such professional and support counterpart personnel, to be nominated by the Client with the Consultant's advice, if specified in Appendix E.
- (b) If counterpart personnel are not provided by the Client to the Consultant as and when specified in Appendix E, the Client and the Consultant shall agree on (i) how the affected part of the Services shall be carried out, and (ii) the additional payments, if any, to be made by the Client to the Consultant as a result thereof pursuant to Clause GC 6.4 for option A or 6.3 for option B.
- (c) Professional and support counterpart personnel, excluding Client's liaison personnel, shall work under the exclusive direction of the Consultant. If any member of the counterpart personnel fails to perform adequately any work assigned to such member by the Consultant that is consistent with the position occupied by such member, the Consultant may request the replacement of such member, and the Client shall not unreasonably refuse to act upon such request.

6. PAYMENTSTOTHE CONSULTANT

6.1 Option 'A' or Option 'B' is applicable

Two options, 'Option A' and 'Option B' are given below. The applicable option is stated in the SC. If no option is stated in SC, Option A is applicable.

OPTION A (Clause 6.2 to 6.6 below are applicable)

6.2 Lump-Sum Payment

The total payment due to the Consultant shall not exceed the Contract Price which is an all inclusive fixed lump-sum covering all costs required to carry out the Services described in Appendix A. Except as provided in Clause 5.2, the Contract Price may only be increased above the amounts stated in Clause 6.3 if the Parties have agreed to additional payments in accordance with Clause 2.4 or clause 5.4.

- 6.3 Contract Price(a)** The price payable in Sri Lankan Rupees is set forth in the SC.
- (b) The price payable in foreign currency/currencies is set forth in the SC.
- 6.4 Payment for Additional Services** For the purpose of determining the remuneration due for additional services as may be agreed as per clause 4.1.c will be paid measure and pay basis based on the per km rate stipulated in respective financial proposal.
- 6.5 Terms and Conditions of Payment** Payments will be made according to the payment schedule stated in the SC. Unless otherwise stated in the SC, the first payment shall be made against the provision by the Consultant of an advance payment guarantee acceptable to the Client in an amount (or amounts) and in a currency (or currencies) specified in the SC. Such guarantee (i) to remain effective until the advance payment has been fully set off, and (ii) to be in the form set forth in Appendix G hereto, or in such other form as the Client shall have approved in writing. The advance payments will be set off by the Client in installments proportionate to the payments made to the Consultant. Any other payment shall be made after the conditions listed in the SC for such payment have been met, and the Consultant has submitted an invoice to the Client specifying the amount due.
- 6.6 Interest on Delayed Payments** If the Client has delayed payments beyond thirty (30) days after the due date stated in the Clause SC 6.5, interest shall be paid to the Consultant for each day of delay at the rate stated in the SC.

OPTION B (Clause 6.2 to 6.5 below are applicable)

- 6.2 Cost Estimates; Ceiling Amount**
- (a) An estimates of the cost of the Services payable in foreign currency is set forth in Appendix D.
- (b) Except as may be otherwise agreed under Clause GC 2.4 and subject to Clause GC 6.2(c), payments under this Contract shall not exceed the ceilings in Sri Lankan Rupees and foreign currency
- (c) Notwithstanding Clause GC 6.2(b) hereof, if pursuant to any of the Clauses GC 5.2, 5.3 or 5.4 hereof, the Parties shall agree that additional payments in local and/or foreign currency, as the case may be, shall be made to the Consultant in order to cover any necessary additional expenditures not envisaged in the cost estimates referred to in Clause GC 6.2(a) above, the ceiling or ceilings, as the case may be, set forth in Clause GC 6.2(b) above shall be increased by the amount or amounts, as the case may be, of any such additional payments.
- 6.3 Remuneration and**
- (a) Subject to the ceilings specified in Clause GC 6.2(b) hereof, the Client shall pay to the Consultant (i) remuneration as set forth in

Reimbursable Expenses

Clause GC 6.3(b) hereunder, and (ii) reimbursable expenses as set forth in Clause GC 6.3(c) hereunder. Unless otherwise specified in the SC, said remuneration shall be fixed for the duration of the Contract.

- (b) Payment for the Personnel shall be determined on the basis of time actually spent by such Personnel in the performance of the Services after the date determined in accordance with Clause GC 2.2 and Clause SC 2.2 (or such other date as the Parties shall agree in writing), at the rates referred to in Clause SC 6.3(b), and subject to price adjustment, if any, specified in Clause SC 6.3(a).
- (c) Reimbursable expenses actually and reasonably incurred by the Consultant in the performance of the Services, as specified in Clause SC 6.3(c).
- (d) The remuneration rates referred to under paragraph (b) here above shall cover: (i) such salaries and allowances as the Consultant shall have agreed to pay to the Personnel as well as factors for social charges and overhead (bonuses or other means of profit-sharing shall not be allowed as an element of overhead), (ii) the cost of backstopping by home office staff not included in the Personnel listed in Appendix C, and (iii) the Consultant's fee.
- (e) Any rates specified for Personnel not yet appointed shall be provisional and shall be subject to revision, with the written approval of the Client, once the applicable salaries and allowances are known.
- (f) Payments for periods of less than one month shall be calculated on an hourly basis for actual time spent and directly attributable to the Services (one hour being equivalent to 1/176th of a month) and on a calendar-day basis for time spent away from home office (one day being equivalent to 1/30 of a month).

6.4 Currency of Payment

Foreign currency payments shall be made in the currency or currencies specified in the SC, and local currency payments shall be made in Sri Lankan Rupees.

6.5 Mode of Billing and Payment

Billings and payments in respect of the Services shall be made as follows:

- (a) Within the number of days after the Effective Date specified in the SC, the Client shall cause to be paid to the Consultant advance payments in foreign currency and in Sri Lankan Rupees as specified in the SC. When the SC indicate advance payment, this will be due after provision by the Consultant to the Client of an advance payment guarantee acceptable to the Client in an amount (or amounts) and in a currency (or currencies) specified in the SC.

Such guarantee (i) to remain effective until the advance payment has been fully set off, and (ii) to be in the form set forth in Appendix G hereto, or in such other form as the Client shall have approved in writing. The advance payments will be set off by the Client in equal installments against the statements for the number of months of the Services specified in the SC until said advance payments have been fully set off.

- (b) As soon as practicable and not later than fifteen (15) days after the end of each calendar month during the period of the Services, or after the end of each time intervals otherwise indicated in the SC, the Consultant shall submit to the Client, in duplicate, itemized statements, accompanied by copies of invoices, vouchers and other appropriate supporting materials, of the amounts payable pursuant to Clauses GC 6.4 and GC 6.5 for such month, or any other period indicated in the SC. Separate statements shall be submitted in respect of amounts payable in foreign currency and in local currency. Each statement shall distinguish that portion of the total eligible costs which pertains to remuneration from that portion which pertains to reimbursable expenses.
- (c) The Client shall pay the Consultant's statements within sixty (60) days after the receipt by the Client of such statements with supporting documents. Only such portion of a statement that is not satisfactorily supported may be withheld from payment. Should any discrepancy be found to exist between actual payment and costs authorized to be incurred by the Consultant, the Client may add or subtract the difference from any subsequent payments. Interest at the annual rate specified in the SC shall become payable as from the above due date on any amount due by, but not paid on, such due date.
- (d) The final payment under this Clause shall be made only after the final report and a final statement, identified as such, shall have been submitted by the Consultant and approved as satisfactory by the Client. The Services shall be deemed completed and finally accepted by the Client and the final report and final statement shall be deemed approved by the Client as satisfactory ninety (90) calendar days after receipt of the final report and final statement by the Client unless the Client, within such ninety (90) day period, gives written notice to the Consultant specifying in detail deficiencies in the Services, the final report or final statement. The Consultant shall thereupon promptly make any necessary corrections, and thereafter the foregoing process shall be repeated. Any amount, which the Client has paid or caused to be paid in accordance with this Clause in excess of the amounts actually payable in accordance with the provisions of this Contract, shall be reimbursed by the Consultant to the Client within

thirty (30) days after receipt by the Consultant of notice thereof. Any such claim by the Client for reimbursement must be made within twelve (12) calendar months after receipt by the Client of a final report and a final statement approved by the Client in accordance with the above.

- (e) Payments in respect of remuneration or reimbursable expenses, which exceed the cost estimates for these items as set forth in Appendices D and E, may be charged to the respective contingencies provided for foreign and local currencies only if such expenditures were approved by the Client prior to being incurred.
- (f) With the exception of the final payment under (d) above, payments do not constitute acceptance of the Services nor relieve the Consultant of any obligations hereunder.

7. GOODFAITH

7.1 Good Faith

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

8. SETTLEMENT OF DISPUTES

8.1 Amicable Settlement

- (a) The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.
- (b) If either Party objects to any action or inaction of the other Party, the objecting Party may file a written Notice of Dispute to the other Party providing in detail the basis of the dispute. The Party receiving the Notice of Dispute will consider it and respond in writing within 30 Days after receipt. If that Party fails to respond within 30 Days, or the dispute cannot be amicably settled within 30 Days following the response of that Party, Clause GC 8.2 shall apply

8.2 Dispute Resolution

Any dispute between the Parties as to matters arising pursuant to this Contract that cannot be settled amicably within thirty (30) Days after receipt by one Party of the other Party's request for such amicable settlement may be submitted by either Party for settlement in accordance with the provisions specified in the SC and in accordance with Sri Lanka Arbitration Act No. 11 of 1995.

III. Special Conditions of Contract

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
1.6	<p>Client: Ceylon Electricity Board</p> <p>Attention: Deputy General Manager (Transmission Design & Environment), 6th Floor, CEB Head Office, No.50, Sir Chittampalam A Gardiner Mawatha, Colombo 02.</p> <p>Facsimile: 0112320012</p> <p>E-mail: dgmtde@ceb.lk</p> <p>Consultant:</p> <p>Attention:</p> <p>Facsimile:</p> <p>E-mail:</p>
{1.8}	<p>{The Member in Charge is [insert name of member]}</p> <p>Note: If the Consultant consists of a joint venture/ consortium/ association of more than one entity, the name of the entity whose address is specified in Clause SC 1.8 should be inserted here. If the Consultant consists only of one entity, this Clause SC 1.8 should be deleted from the SC.</p>
1.9	<p>The Authorized Representatives are:</p> <p>For the Client: Deputy General Manager (Transmission Design & Environment),</p> <p>For the Consultant: _____</p>
{2.1}	<p>The effective date is the date of signing the contract by both parties</p>

2.2	The date for the commencement of Services is the following day from the effective date
2.3	The Contract will be expired after receiving of the environmental clearance from the Project approving Agency
3.4	<p>The risks and the coverage shall be as follows:</p> <p>(a) Third Party motor vehicle liability insurance in respect of motor vehicles operated by the Consultant or its Personnel or any Sub Consultants or their Personnel;</p> <p>(b) Third Party liability insurance, with a minimum coverage of Rs. 150,000.00 per event with unlimited number of events</p> <p>(c) Professional liability insurance, with a minimum coverage of the value of the Contract valid until a period of one year beyond the approval date of EIAR/IEER by PAA. Beneficiary of the insurance should be Ceylon Electricity Board.</p> <p>(d) Any other insurance cover deemed to be necessary to mitigate risks involved with the assignment</p>
{ 3.5 (c)}	The other actions are: Actions mentioned under Cl. 3.5 a) and b) of GC.
{3.7 (b)}	The Consultant shall not use these documents for purposes unrelated to this Contract without the prior written approval of the Client.
{5.1}	Not applicable
6.1	The applicable option is : Option A
6.3(a)	The amount in Sri Lankan Rupees is [insert amount]. (Total Value)
6.3(b)	The amount in foreign currency or currencies is: Not applicable

6.5

Payments shall be made according to the following schedule-		
For EIA study		
DELIVERABLES	DURATION	PAYMENTS
Inception Report containing the work plan, outline of the EIAR including key issues to be covered , methodology and list of people/stakeholder to be interviewed	Within two weeks from the date of signing of the Agreement	20% of The awarded value
Presentation of Progress of EIA study / Report to CEB	End of each month from the date of signing of the Agreement	
Complete EIA Reports (First draft) including all the annexure for CEB comments	Within three months (for EIA Reports in NEA formats) from the date of signing of Agreement	20% of The awarded value
Issuing the comments by CEB	Within Seven days from submission of first draft EIA Reports	
Re-submission of EIA Report to CEB incorporating comments from CEB	Within ten days from the date of issue of such comments	
Submission of EIAR to PAA	Within seven days from the date of issue of such comments	
Issuing the comments by PAA	Within two weeks from the submission	
Re-submission of EIA Report to CEB incorporating comments from PAA	Three weeks from the date of issue of such comments	20% of The awarded value
Public consultation	30 working days	
Receiving comments	Within two weeks after public consultation	
Re-submission of EIA Report incorporating comments from public consultation	Within two weeks from the date of issue of such comments	30% of The awarded value
Receiving of PAA approval	-	10% of The awarded value
For IEE Study		
Inception Report containing the work plan, outline of the IEER including key issues to be covered , methodology and list of people/stakeholder to be interviewed	Within two weeks from the date of signing of the Agreement	20% of The awarded value
Presentation of Progress of IEE study / Report to CEB	End of each month from the date of signing of the Agreement	
Complete IEE Reports (First draft) including all the annexure for CEB comments	Within two and half months (for IEE Reports in NEA formats) From the date of signing of Agreement	30% of The awarded value
Issuing the comments by CEB	Within Seven days from submission of first draft IEE Reports	
Re-submission of IEE Report	Within ten days from the date	10% of The awarded value

	to CEB incorporating comments from CEB	of issue of such comments	
	Submission of IEER to PAA	Within seven days from the date of issue of such comments	
	Issuing the comments by PAA	Within two weeks from the submission	
	Re-submission of IEE Report incorporating comments from PAA	Within two weeks from the date of issue of such comments	20% of The awarded value
	Receiving of PAA approval	-	20% of The awarded value
	Separate price scheduled and payment schedule should be considered for IEE study and EIA study		
6.6	The interest rate is: Not Applicable		
8.2	<p>Disputes shall be settled by arbitration in accordance with the following provisions:</p> <ol style="list-style-type: none"> 1. Selection of Arbitrators. Each dispute submitted by a Party to arbitration shall be heard by a sole arbitrator: <ol style="list-style-type: none"> (a) The Parties may agree to appoint a sole arbitrator or, failing agreement on the identity of such sole arbitrator within thirty (30) Days after receipt by the other Party of the proposal of a name for such an appointment by the Party who initiated the proceedings, either Party may apply to High Court of Sri Lanka to nominate the arbitrator for the matter in dispute. 2. Substitute Arbitrators. If for any reason an arbitrator is unable to perform his function, a substitute shall be appointed in the same manner as the original arbitrator. 3. the decision of the sole arbitrator shall be final and binding and shall be enforceable in any court of competent jurisdiction, and the Parties hereby waive any objections to or claims of immunity in respect of such enforcement. 		

MODEL FORM I

See Note to Form on Clause SC 6.2(b)(ii)

Breakdown of Agreed Fixed Rates in Consultant's Contract

We hereby confirm that we have agreed to pay to the staff members listed, who will be involved in this assignment, the basic salaries and away from headquarters allowances (if applicable) indicated below:

(Expressed in [insert name of currency])

Personnel		1	2	3	4	5	6	7	8
Name	Position	Basic Salary per Working Month/Day/Year	Social Charge ¹ s	Overhead ¹	Subtotal	Fee ²	Away from Headquarters Allowance	Agreed Fixed Rate per Working Month/Day/Hour	Agreed Fixed Rate per Working Month/Day/Hour ¹
Home Office									
Field									

1 Expressed as percentage of 1

2 Expressed as percentage of 4

Signature

Date

Name: _____

Title: _____

IV. Appendices

APPENDIX A – DESCRIPTION OF SERVICES

Note: This Appendix will include the final Terms of Reference worked out by the Client and the Consultants during technical negotiations. Give detailed descriptions of the Services to be provided, dates for completion of various tasks, place of performance for different tasks, specific tasks to be approved by Client, etc.

APPENDIX B - REPORTING REQUIREMENTS

Note: List format, frequency, and contents of reports; persons to receive them; dates of submission; etc. If no reports are to be submitted, state here “Not applicable.”

APPENDIX C - KEY PERSONNEL AND SUB-CONSULTANTS

Note: List under:

C-1 Titles [and names, if already available], detailed job descriptions and minimum qualifications of Key Personnel to be assigned to work, and estimated staff-months for each.

C-2 List of approved Sub-Consultants (if already available); same information with respect to their Personnel as in C-1.

In case where Consultant will be paid based on the time spend by any Personnel, list here the hours of work for Key Personnel; travel time to and from the country of the Government for Foreign Personnel (Clause GC 4.4(a)); entitlement, if any, to overtime pay, sick leave pay, vacation leave pay, etc.

APPENDIX D - BREAKDOWN OF CONTRACT PRICE

Note: List here the elements of cost used to arrive at the breakdown of the lump-sum price - foreign currency portion:

1. Monthly rates for Personnel (Key Personnel and other Personnel).
2. Reimbursable expenses (items that are not applicable should be deleted; others may be added):
 - (a) Per diem allowances for each of the Personnel for every day in which such Personnel shall be required to work outside the Location
 - (b) Air transport for Foreign Personnel:

the cost of international transportation of the foreign Personnel by the most appropriate means of transport and the most direct practicable route to and from the Consultants' home office;

- (c) International communications: the cost of communications (other than those arising in the Client's country) reasonably required by the Consultant for the purposes of the Services.
- (d) The cost of printing, reproducing and shipping of the documents, reports, drawings, etc.
- (e) The cost of acquisition, shipment and handling of the following equipment, instruments, materials and supplies required for the Services, to be imported by the Consultants and to be paid for by the Client (including transportation to the Client's country).
- (f) The cost of laboratory tests on materials, model tests and other technical services authorized or requested by the Client.
- (m) The cost of such further items not covered in the foregoing but which may be required by the Consultants for the purpose of the Services, subject to the prior authorization in writing by the Client.

APPENDIX E - SERVICES AND FACILITIES PROVIDED BY THE CLIENT

- I. Provide available project data, information and documents required for the services.
- II. Assist in obtaining permission from the relevant authorities and organizations to access particular sites and locations necessary to perform the studies

APPENDIX F - FORM OF ADVANCE PAYMENTS GUARANTEE

Not Applicable

Note: See Clause GC 6.4 and Clause SC 6.4.

Bank Guarantee for Advance Payment

_____ [Bank's Name, and Address of Issuing Branch or Office]

Beneficiary: _____ [Name and Address of Client]

Date: _____

ADVANCE PAYMENT GUARANTEE No.: _____

We have been informed that [name of Consulting Firm] (hereinafter called "the Consultants") has entered into Contract No. [reference number of the contract] dated [insert date] with you, for the provision of [brief description of Services] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum of [amount in figures] ([amount in words]) is to be made against an advance payment guarantee.

At the request of the Consultants, we [name of Bank] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of [amount in figures] ([amount in words])¹ upon receipt by us of your first demand in writing accompanied by a written statement stating that the Consultants are in breach of their obligation under the Contract because the Consultants have used the advance payment for purposes other than toward providing the Services under the Contract.

It is a condition for any claim and payment under this guarantee to be made that the advance payment referred to above must have been received by the Consultants on their account number _____ at [name and address of Bank].

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Consultants as indicated in copies of certified monthly statements which shall be presented to us. This guarantee shall expire, at the latest, upon our receipt of the monthly payment certificate indicating that the Consultants have made full repayment of the amount of the advance payment, or on the ___ day of _____, 2____, ² whichever is earlier. Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458.

[signature(s)]

Note: All italicized text is for indicative purposes only to assist in preparing this form and shall be deleted from the final product.

¹ The Guarantor shall insert an amount representing the amount of the advance payment and denominated either in the currency(ies) of the advance payment as specified in the Contract, or in a freely convertible currency acceptable to the Client.

² Insert the expected expiration date. In the event of an extension of the time for completion of the Contract, the Client would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

ANNEX A

ANGLE POINT COORDINATES OF TRANSMISSION LINE ROUTES

ANNEX A

Coordinates of Angle Points

Proposed 132kV double circuit line from Wariyapola GSS to Kurunegala GSS via Wariyapola South SS

Wariyapola GS to Wariyapola SS		
Tower No	Longitute	Latitute
TT1	80.2226	7.5852
AP1	80.2216	7.5835
AP2	80.2237	7.5732
AP3	80.2268	7.5675
AP4	80.2326	7.5583
AP5	80.2387	7.5546
AP6	80.2425	7.5505
AP7	80.2444	7.5461
AP8	80.2455	7.5370
AP9	80.2540	7.5334
AP10	80.2573	7.5251
AP11	80.2577	7.5205
AP12	80.2607	7.5149
AP13	80.2607	7.5066
AP14	80.2604	7.5040
AP15	80.2625	7.4981
TT2	80.2614	7.4849
Wariyapola SS to Kurunegala		
Tower No	Longitute	Latitute
TT3	80.3931	7.4717
AP16	80.3896	7.4715
AP17	80.3874	7.4707
AP18	80.3859	7.4698
AP19	80.3850	7.4677
AP20	80.3817	7.4636
AP21	80.3812	7.4596
AP22	80.3797	7.4596
AP23	80.3782	7.4586
AP24	80.3735	7.4608
AP25	80.3729	7.4618
AP26	80.3717	7.4622
AP27	80.3707	7.4611
AP28	80.3674	7.4602
AP29	80.3641	7.4570
AP30	80.3616	7.4564
AP31	80.3569	7.4571
AP32	80.3498	7.4605
AP33	80.3476	7.4638

ANNEX A

AP34	80.3451	7.4652
AP35	80.3426	7.4684
AP36	80.3412	7.4686
AP37	80.3374	7.4670
AP38	80.3357	7.4641
AP39	80.3337	7.4635
AP40	80.3302	7.4605
AP41	80.3224	7.4594
AP42	80.3200	7.4610
AP43	80.3164	7.4661
AP44	80.3077	7.4678
AP45	80.3044	7.4670
AP46	80.3019	7.4626
AP47	80.2957	7.4576
AP48	80.2926	7.4542
AP49	80.2881	7.4547
AP50	80.2837	7.4510
AP51	80.2798	7.4518
AP52	80.2792	7.4558
AP53	80.2613	7.4695
AP54	80.2612	7.4737
AP55	80.2630	7.4759
AP56	80.2618	7.4801
AP57	80.2595	7.4811
AP58	80.2590	7.4826
AP59	80.2601	7.4838
TT4	80.2596	7.4854

ANNEX A

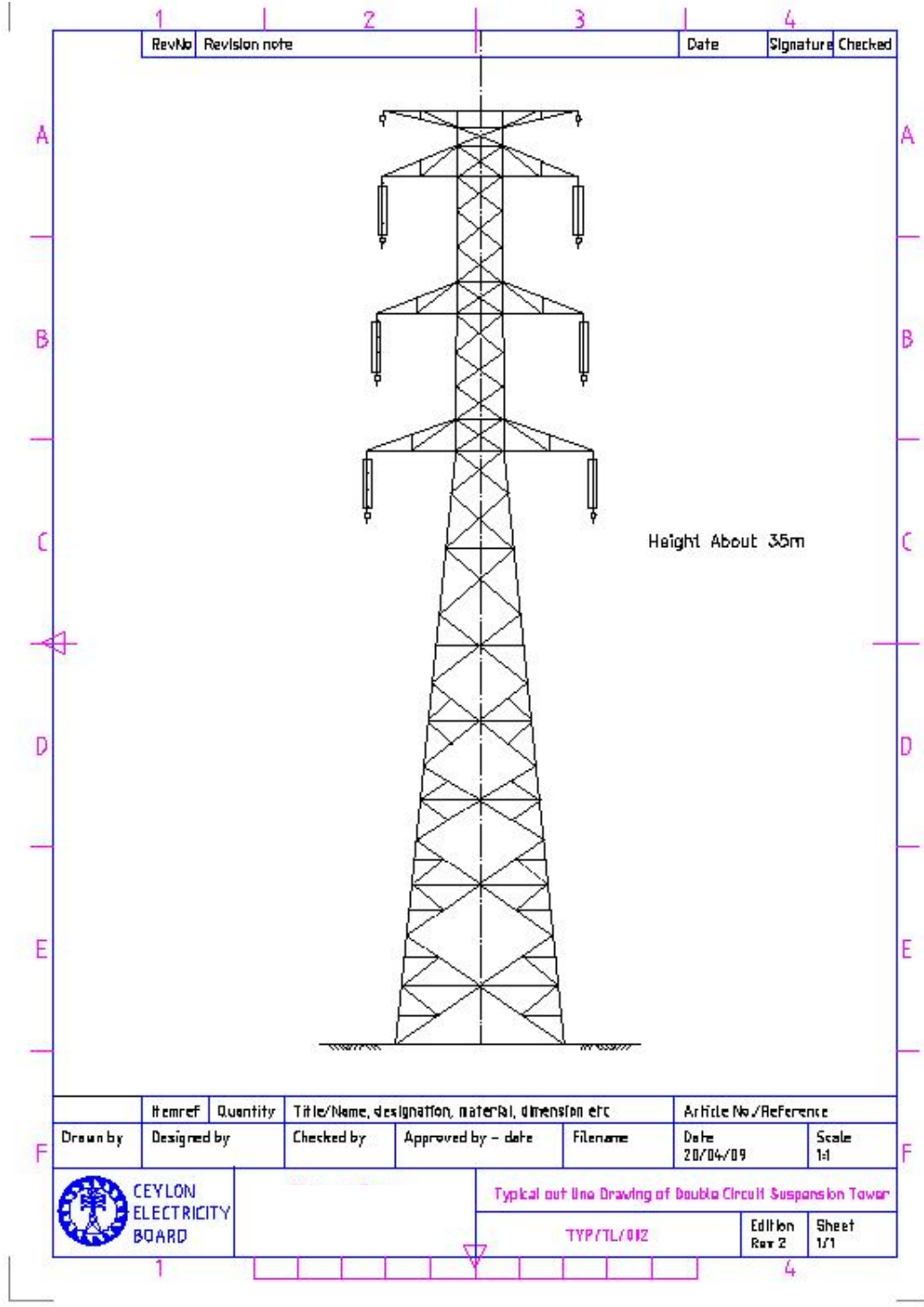
Proposed 220kV single circuit line from Victoria GSS to Rantambe GSS (22km)

Victoria GS to Rantambe GS		
Tower No	Longitude	Latitude
TT1	80.8074	7.1992
AP1	80.8063	7.1968
AP2	80.8088	7.1958
AP3	80.8125	7.1937
AP4	80.8159	7.1919
AP5	80.8226	7.1892
AP6	80.8333	7.1853
AP7	80.8350	7.1853
AP8	80.8361	7.1846
AP9	80.8374	7.1798
AP10	80.8385	7.1772
AP11	80.8389	7.1584
AP12	80.8420	7.1533
AP13	80.8462	7.1516
AP14	80.8489	7.1492
AP15	80.8534	7.1478
AP16	80.8576	7.1480
AP17	80.8688	7.1541
AP18	80.8770	7.1615
AP19	80.8845	7.1620
AP20	80.8978	7.1685
AP21	80.9134	7.1773
AP22	80.9249	7.1967
AP23	80.9497	7.1977
TT2	80.9515	7.2011

ANNEX B

TYPICAL DRAWING OF A TRANSMISSION TOWER

Diagram of a typical transmission tower



ANNEX C

GENERAL DETAILS OF A TRANSMISSION LINE

GENERAL DETAILS OF A TRANSMISSION LINE

The transmission line consists of two circuits on the either side of the tower. The typical height of a tower is around 48m for 400kV, 33m for 220kV transmission line and 28m for 132kV, and there can be extensions to the tower in 3m intervals up to 18m as required to provide ground clearance. A typical drawing of a transmission line tower is attached as **Annex B**. Tall trees (above 3m) or trees that eventually grow higher than 3m, within a band of 26m/17.5m/15m for 400kV/220kV/132kV transmission line respectively, on either side of the line (52m/35m/30m total width) will be removed by CEB before the stringing of the conductors of each line. Also, CEB will continue to remove / prune any tree/s within said band that would grow above 3m height. Conductors are attached to a tower at about 18m from the ground. The minimum safety clearances required from the live conductors and different objects (e.g. Ground, roofs, roads.... etc) is given under **Table 1** below.

The distance between two towers could vary between 250m up to 400m depending on the ground conditions and other restrictions, while the average distance between towers is 300m. Two circuits (conductors) on either sides of a tower are about 8m apart from each other.

There can be small variations depending on the design of the towers. Any other technical details required by the Consultant could be obtained from CEB before/after the award.

Table 1

Description of Clearance	Minimum Clearance (meters)		
	132 kV	220 kV	400kV
Minimum ground clearance at any point, except over roads	6.7	7.0	8.5
Line conductor to road surface	6.7	7.4	9.2
Line conductors to railway crossings	8.0	8.2	19.3
Line conductors to Cradle guards	4.0	4.0	4.0
Where power lines cross or are in close proximity	2.7	3.7	5.0
Line conductors to any object on which a person may stand including ladders, access platforms etc.	3.6	4.6	5.3

ANNEX D

TERMS OF REFERENCE OF (TOR)

**TERMS OF REFERENCE(FOR THE INITIAL ENVIRONMENTAL
EXAMINATION (IEE) REPORT FOR THE PROPOSED 132 KV TRANSMISSION
LINE FROM WARIYAPOLA TO KURUNEGALA**

The TOR is valid for one and half years from the date of issue

This ToR is only a guideline document. Required information on impacts and mitigation measures etc. which will be useful in decision making should be incorporated in the IEE report based on the findings of the IEE study.

Project Title : Proposed 132kV Transmission Line from Wariyapola to Kurunegala.

Project Proponent : Ceylon Electricity Board (CEB)

Project Approving Agency : Central Environmental Authority (CEA)

Date of issue of the ToR :

Outline of the IEE Report :

Executive Summary

1. Introduction
2. Description of the proposed project and reasonable alternatives
3. Description of the existing environment
4. Environmental Impacts
5. Mitigatory Measures
6. Monitoring Programme
7. Conclusions and recommendations

Annexes

- 3.4 Terms of Reference
- 3.5 Sources of data and information
- 3.6 References
- 3.7 List of preparers including their work allocation, email address and mobile no. (The report should be authenticated by the preparers)
- 3.8 List of persons/organizations contacted
- 3.9 Complete set of relevant maps, charts, tables, layout plans

Executive summary

The summary should be a very brief non-technical summary of the justification of the project, description of project features and alternatives, existing environment, anticipated environmental impacts, mitigation measures, monitoring and conclusions. A one-page summary table indicating the significant impacts and the proposed mitigation measures should also be presented.

1 Introduction

- Objectives and justification of the project
- Objectives of the IEE report
- Extent and scope of the study
- Brief outline of the methodologies adopted in IEE preparation
- Government policy regarding the related sectoral development
- Compliance with existing plans relevant to this sector and area
- Applicable laws, regulations, standards and requirements covering the proposed project
- Approvals /clearances / permits obtained or should be obtained from relevant state agencies /local authorities and any conditions laid down for implementation of the proposed project by state agencies.

2 Description of the proposed project and reasonable alternatives

2.1 Description of the proposed project

- Provide a location map with geographic coordinates indicating the project site and its environ, including surrounding development and infrastructure within 100 m of the line route and 250 m of GSS Include all the ongoing/already proposed development projects (1:50000 scale).
- Provincial Council(s) Pradeshiya Sabha Area(s), Divisional Secretariat(s), within which the project is to be located:
- Present ownership of the project site /line trace:
- Proposed timing and schedule including phased development (if any).
- Give details of the project characteristics including its principal features; project related permanent and temporary structures. Including route and length of the transmission lines, designs of transmission towers,

- The Transmission Line Route, going through the Kumbalpola forest Plantation, should be avoided
- The Transmission Line Route going over the middle of the lakes & reservoirs should be changed according to the instructions of the joint inspection
- Land extent and type of grid substations, switch yards etc.
- Type of transformers / equipment to be installed at each location and their capacity details.
- Drawing showing project layout plan covering the major components of the project at a reasonable scale (with special reference to grid substations, underground cable system, crossing of highway, main road, railway line, lakes, switch yards etc.).

2.2 Methodology of Construction

- Methods of construction of grid substations/ switchyards etc.
- Method of preparation of towers footing and erection of towers.
- Method of stringing (linking substations / using conductors
- Use of explosives (if any)
- Infrastructure facilities required / provided:
- Details of any access roads to be built / improved (existing condition and anticipated improvement)
- Other resources / facilities required / provided
- State the proposed time schedule for construction
- Method of preparation of underground line, route

2.3 Work force

- Local labour requirements, availability of labour in the area, employment of local people.
- Occupational health and safety facilities required/provided.

2.4 Maintenance procedure

- Any provisions for maintenance of project components .State the standard practice and any deviation required.
- Sources of hazardous /electronic waste (if any)

2.5 Evaluation of alternatives

Describe reasonable alternative considered and the basic environmental, engineering and economic parameters used in their investigation and evaluation. Compare alternatives in terms of potential environmental impacts, mitigation measures, capital and operating costs, reliability, suitability under local conditions and monitoring requirements.

The following alternatives could be considered:

- The "no action" alternative (i.e. one based on current practices without approval of the project).
- Alternative routes, design and technology selection, construction techniques, and maintenance procedures etc.

3 Description of the existing environment

Study Area

Study Area comprises the area in which project activities are to occur and the area, which could potentially be affected by project activities.

Study Area must include but not restricted to the following

- a) **Substation(s) / Switchyards etc.**
The Project site and 300 m from the boundaries of the Grid substations/Switchyards etc.
- b) **Transmission line**
Transmission line route and 100m on either side of the centre line of proposed line routes.
- c) **Underground Transmission Line**
Underground Transmission Line route & 15m on either side of the center line of proposed line route

Assemble evaluate and present baseline data on the environmental characteristics of the study area.

3.1 Climate and meteorology

Precipitation patterns, relative humidity and temperature, potential hazardous weather events.

3.2 Topography

- Topography of the area
- Topography and land use along the line route

3.3 Hydrology

- Water bodies marshy areas, canals, streams, drainage channels and other wetlands to be affected / crossed by the transmission line.
- Natural drainage pattern at the proposed Grid Substation(s)

3.4 Geology & Soil

- General geology of the area
- Landslide prone areas along the line route
- Soil types and distribution

3.5 Ecological Resources

- Existing natural and man made habitats in the study area and, distribution and density of fauna and flora of them.
- Rare threatened and endemic species in the study area.
- Proximity to protected areas.

3.6 Socio-economic considerations

- Population characteristics the study and socio-economic status of community in the study area.
- Present land use pattern in area.
- Development projects (proposed/on going) in an around the study area.
- Archaeological historical or culturally important sites located in the study area.

3.7 Human Health

- Impact of Human Health due to Transmission Lines

4 ENVIRONMENTAL IMPACTS

This chapter should show the overall effects on the individual environmental components during construction and operation of the project. Impacts should include the foreseeable, direct and indirect, long and short term effects. Significant impacts should be quantified by using an appropriate method. Uncertainties should be highlighted considering magnitude, severity, duration, frequency, risk and indirect effects. All impacts should be tabulated in an appropriate matrix.

Impacts should be addressed in the order of significance of the impacts. Impacts should include but not limited to the following.

- 4.1 Hydrology and Water Quality**
- Impacts of tower construction activities and temporary road construction activities on drainage & hydrological pattern of the surrounding area.
 - Impacts on canals, other irrigation structures and water bodies
 - Impacts on surface water quality.
- 4.2 Geology & Soil**
- Impacts on slope stability
 - Soil erosion
- 4.3 Noise/Vibration Impacts**
- Noise and vibration impacts that may be generated during construction/ operations period.
- 4.4 Ecological Impacts**
- Impacts on fauna and flora or on existing habitats due to changing land use pattern.
 - Impacts on existing habitats in and around the project site.
 - Impacts on migratory patterns of fauna in the region.
- 4.5 Socio-Economic Impacts**
- Potential relocation of people
 - Potential interference to electrical/electronic equipment used.
 - Impact on agriculture, coconut, rubber and other plantations and existing land use of the area.
 - Impacts on existing infrastructure such as railway, roads, water bodies, irrigation structures etc.
 - Impacts on other proposed or planned government / private sector development activities in the vicinity.
 - Impacts on archaeological/historic or religious sites including visual impacts.
 - Other socio-economic impacts / benefits (if any)
 - Potential Health impacts caused due to Electromagnetic radiation
- 4.6 Safety**
- State briefly the structural safety of the transformers and transmission lines.
 - State briefly lightning protection provided to any component of the project and describe any potential hazards due to erection of tall structures (transmission towers lines etc.).

- State briefly the proposed precautionary measures / safeguards to be implemented for safety of workers, communities in the neighborhood and animals.

5. MITIGATORY ACTIONS

This chapter should set out the proposed measures to minimize the impacts identified in Chapter 4 to acceptable levels including conformity to regulations and standards. Effectiveness of the proposed mitigation measures that are to be provided should be stated. Mitigation methods should be defined in specific practical terms. A rationale should also be presented for selection of chosen mitigation measures.

Schedule of implementation mitigation, operational procedures, staffing, training requirements budget allocations should also be presented. Alternative methods of mitigation should be discussed and the effectiveness of mitigation measures should be stated.

6. CONTINGENCY PLAN

Possible accidental events, environmental effects of such accidents and measures to prevent such events from occurring;

7. MONITORING PROGRAMME

A suitable monitoring programme should be suggested to monitor changes of environment and implementation of mitigation measures proposed. This plan should include the following.

- Parameters to be monitored and methodology to be used
- Monitoring locations and timing of sampling
- Frequency of monitoring and reporting
- Responsible agency / agencies for monitoring and reporting
- Fund allocations for monitoring and reporting

8. CONCLUSIONS AND RECOMMENDATIONS

The environmental acceptability of the proposed project and key findings and recommendations of the assessment should be clearly stated.

Project Proponent Signature and designature should be clearly stated.



TERMS OF REFERENCE (TOR) FOR THE ENVIRONMENTAL IMPACT ASSESSMENT (EIA) STUDY OF THE PROPOSED 220KV TRANSMISSION LINE PROJECT FROM VICTORIA TO RANTAMBE

The main objective of the EIA of the project is to analyse the overall project in order to evaluate the extent to which it complies with the goals of minimizing negative impacts to the environment and society whilst attaining the goals of the project.

This TOR has been issued by the DWC only as a means of providing guidance for preparation of the Environmental Impact Assessment (EIA) report for the proposed project. Required information on impacts mitigation measures etc. which will be useful in decision making should be incorporated in the EIA report based on the findings of the EIA study.

Issuance of the TOR does not in any way reflect an agreement on the part of the DWC regarding the granting of approval for the project. It is the responsibility of the project proponent to clear any issues regarding land ownership and to obtain approvals required from agencies other than the DWC. In the case where the project is to be sited on state land we recommend obtaining “in principle” approval of the land owner, prior to embarking on the EIA report preparation. The DWC will not be responsible for any costs incurred by the project proponent in EIA report preparation in case the project is rejected.

Project Title : **Proposed 220kv Transmission Line Project From Victoria to Rantambe**

Project Proponent : **Ceylon Electricity Board**

Project Approving Agency : **Department of Wildlife Conservation**

Report requirement : **Environment Impact Assessment**

Outline of the EIA Report:

Executive Summary

Body of the Report

1. Introduction
2. Description of the proposed project and reasonable alternatives
3. Description of the existing environment
4. Description of anticipated environmental impacts
5. Proposed mitigatory measures
6. Contingency Plan
7. Extended Cost Benefit Analysis

8. Monitoring Programme
9. Conclusions and recommendations

Annexes -

- i. Terms of Reference
- ii. Sources of data and information
- iii. References
- iv. List of preparers including their work allocation
- v. List of persons / organizations contacted
- vi. Consents / recommendations obtained from relevant agencies
- vii. Complete set of relevant maps, charts, tables, layout plans

Executive summary

The summary should be a very brief non-technical summary of the justification of the project, description of project features and alternatives, existing environment, anticipated environmental impacts, mitigatory measures, monitoring aspects and conclusions. A one page summary table indicating the significant impacts and the proposed mitigatory measures should also be presented.

1. INTRODUCTION

This chapter should include following:

- 1.1 Background of the project
- 1.2 Objective of the proposed project and justification of the project (Summarize the need or problem being addressed by the project and how the proposed project is expected to resolve the problem or the issue)
- 1.3 Objectives of the EIA report
- 1.4 Brief outline of the methodologies adopted in EIA preparation
- 1.5 Conformity with the Government policies and plans
- 1.6 Approvals / permits needed and any conditions laid down for the implementation of the proposed project by state agencies.

2. DESCRIPTION OF THE PROPOSED PROJECT AND REASONABLE ALTERNATIVES

- 2.1 Aim and scope of the proposed project
State the projects main objectives, main beneficiaries and the expected socio-economic effects.
- 2.2 Justification of the project
This section should consider justification of the project in relation to socio-economic benefits and any environmental costs and benefits where applicable.

2.3 Location

- District, Divisional Secretariat and the Local Authority
A location map indicating the project site, access to the site, surrounding development, distance to the existing reservoirs rivers/streams/ sanctuaries/ Highways, Other development projects envisaged in the area. existing land use and infrastructure within 500 m of the site (reasonable scale map should be attached 1:10,000).

2.4 Details of the project

2.5 Extent of the project area (in ha)

The survey plan of the site(s) is to be attached.

2.6 Description of major components of the project

2.7 Present ownership of the project site (private / state / other-specify)

If state owned, please submit a letter of consent of the release of land from the relevant state agency.

2.8 Project Layout plan

Drawings showing project layout plan covering the entire project area including all major components of the project, reservoirs, access roads to the site, parking areas, Biodiversity conservation areas, reservation area to be maintained, recreational areas (if any), green areas/open spaces etc. - extents of land area allocated for each should be indicated.

(The project layout plan should be drawn on a surveyed map in order to get a clear picture of location of project components and the GPS coordinates of location of each project components).

**Please note that sanctuary area should be clearly demarcated on the layout plan*

2.9 Pre- constructional activities

- 2.9.1 Land requirement for the project including its breakup for various purposes, its availability and optimization (present land use of each sites eg- Agricultural area, scrub, swamp, forest, urban etc,
- 2.9.2 Details of land preparation activities (filling, excavation, ground treatment, land clearing, cutting, dredging, including demolition of existing structures, removing of vegetation, leveling etc.)
- 2.9.3 Extent and level of filling/ excavation
 - Type, quantity and sources of filled material
 - Extent of land to be cleared (if land clear or remove debris before filing, location of dumping removed materials or debris)
 - Method of filling, pilling, leveling and grading

2.9.4 Description of trees felling

- Species to be removed
- Number of trees to be removed

2.9.5 Any reservation to be maintained

- Proposed landscaping, use of native plants, or measures to preserve or enhance vegetation on the site

2.10 Constructional activities

- Method of construction of grid substations / switchyards towers and method of stringing
- Construction method/ piling activities (if any) (Number of piles, type and frequency of piling etc.)
- Quantity and sources of construction materials
- Method of transportation of construction materials
- Temporary storing locations of construction materials
- New road/trail construction to access sites, provide details (land ownership, length and width of new roads, construction materials and methods)
- Details of labour requirement during constructions
 - Waste water and solid waste management
 - Occupational health and safety
 - Method of constructions
- Labour requirements, availability of labour in the area, employment of local people, occupational health and safety facilities required / provided.

2.11 Evaluation of alternatives

Describe reasonable alternative considered and the basic environmental engineering and economic parameters used in their investigation and evaluation. Compare alternatives in terms of potential environmental impacts, mitigation measures, capital and operating costs, reliability, suitability under local conditions and monitoring requirements.

The following alternatives could be considered:

- The “no action” alternative (i.e. one based on current practices without approval of the project)
- Alternative routes, design and technology selection, construction techniques, and maintenance procedures etc. (compare with the previous proposal(s))

2.12 Description of the selected alternative

- Present ownership of the project site :
- Present use of land
- Province(s) District(s), Local Authority Area(s), Divisional Secretariat Division(s), Grama Niladhari Division(s) in which the project is to be located.
- Proposed timing and schedule including phased development (if any)
- Applicable laws, regulations, standards and requirements covering the proposed project.

- Clearance / permits obtained or should be obtained from relevant state agencies and/or local authorities
- Provide a location map indicating the project site, surrounding development and infrastructure within 100 m of the site (at appropriate scale)
- Give details of the project characteristics including its principal features; project related permanent structures, project related temporary structures.
- Length and route of the transmission line, types and designs of transmission towers (including land area occupied by tower base of different tower type depending on tower height), switch yards, grid substations etc.
- Type of grid substations/s, switch yards:
- Type of transformers to be installed and their capacity details
- Drawings showing project layout plans specially in relation to grid substations, switch yards etc.

2.13 Maintenance procedure

Describe the standard practice and any deviation required.

2.14 Future Expansions

Are future additions, expansions envisaged? If so give details

3 DESCRIPTION OF THE EXISTING ENVIRONMENT

STUDY AREA

Study Area

Study area comprises the area in which project activities are to occur and the area, which could potentially be affected by project activities. However, the minimum study area should not be less than indicated below.

A. Grid Substations / Switchyards

The project site and 250 m from the boundaries of the project site.

B. Transmission line

Transmission line route and 100 m on either side of the centre line of proposed line routes or the area of maximum risk.

Assemble evaluate and present baseline data on the environmental characteristics of the study area.

3.1 Physical Environment

- Topography
- Recent topographical data clearly indicating reserve areas, marshy areas, water bodies, canals, streams, drainage channels etc.

- Climate and meteorology
- Precipitation patterns, relative humidity and temperature, potential hazardous weather events.
- Geology and soil
General geology of the area, soil types and distribution

3.2 Ecological Environment

- Proximity to protected areas
- Existing natural and man made habitats in and around the project site and, distribution and density of fauna and flora of them
- Presence of rare, threatened, endemic, terrestrial and aquatic fauna and flora (if any), within such habitats and commercially important species within the study area.
- Animal migratory pathways, Seasonal use of the area (birds, elephants etc..)
- Breeding, roosting and feeding areas of faunal species
- Present status of fauna and flora in the study area (An assessment of the present ecological status of the area including vegetation types and their distribution, existing natural habitats (eg. Mangroves, wetlands).

3.3 Socio-Economic Environment

Details of land use attributes as given below in the study area (distance from the project site to be indicated)

- Distance from project site to the nearest settlement/s
- Settlement types and livelihood dependency on project site
- Usage of project area and immediate vicinity/ surroundings by the local people
- Importance of the project site as a flood retention area, minimizing flood hazards for adjoining settlements
- Scenic areas/tourism / recreational areas
- Existing environmental problems in the area that may have a bearing on the project
- Any other important features/ attributes

3.4 Land Use

- Present land use of the study area (maps, photographs and /or satellite images to be provided to get a clear picture)
- Zoning (if any)
- Scenic beauty of the area
- Other development projects envisaged in the area.

3.5 Historical & Archaeological importance

- Describe any landmarks or evidence of historic, religious, archaeological, scientific or cultural importance known to be within the site and in the study area.

4. ANTICIPATED ENVIRONMENTAL IMPACTS OF THE PROJECT

This chapter should show the overall effects of the project on the individual environmental components. Impacts should include the direct and indirect, long and short term, positive and negative effects. When describing the impacts indicate which are irreversible or unavoidable and which can be mitigated to the extent possible. Wherever possible describe impacts quantitatively.

Significance of impacts should be assessed using appropriate techniques. Impacts should be discussed in the order of significance.

Special attention should be given to;

4.1 Physical Resources

- Impact to the near reservoirs.
- Impacts on slope stability and soil fertility due to project activities such as land preparation construction of tower foundations construction of temporary roads etc.
- Impacts on natural drainage pattern
- Impacts on surface water quality
- Impacts on canals, other irrigation structures and water bodies
- Impacts on other proposed or planned government / private sector development activities in the vicinity

4.2 Ecological Impacts

- Impacts on protected areas declared under National Wilderness Act, Forests Ordinance, Fauna and Flora Protection Ordinance etc.
- Impacts on existing habitats in and around the project site.
- Impacts on fauna and flora or on existing habitats due to changing land use pattern
- Impacts due to spreading of invasive species, edge effects etc.

4.3 Human and Socio-Economic Impacts

- Potential relocation of people / loss of livelihood / potential health risks etc. due to exposure to electromagnetic fields created by the project.
- Impact on agriculture / plantation sector and land use of the area
- Impacts on visual environment, historical sites and sites of special value
- Indicate the possibility of occurring any accidents during construction / operation phase
- Archaeological impacts
- Other socio-economic impacts / benefits if any :

5. PROPOSED MITIGATORY MEASURES

This chapter should set out the proposed measures to minimize the impacts identified in Chapter 4 to acceptable levels including conformity to gazette Sri Lankan standards. Alternative methods of mitigation should be discussed and the effectiveness of each mitigatory measure should be

stated. Mitigatory measures should be defined in specific practical terms. Rationale should also be presented for selection of chosen mitigatory measures.

Special attention should be paid to;

- Impact mitigation in relation to bio-diversity and protected areas.
- Impact mitigation in relation to loss of property / access roads, loss of income due to removal of trees, depletion of land value under power line.
- Mitigation of slope failures / landslides / soil erosion

6. CONTINGENCY PLAN

- Possible accidental events and environmental impacts of such accidents
- Measures to prevent such events

7. EXTENDED COST BENEFIT ANALYSIS

Provide extended cost benefit analysis for the selected option. (If prepared). (The cost of the proposed remedial / mitigation measures should be included in the project cost).

8. ENVIRONMENTAL MANAGEMENT PROGRAMME

A suitable Environmental Management Programme (EMP) should be submitted summarizing significant possible impacts that may occur during implementation of the project, proposed mitigation for adverse impacts and a monitoring plan to monitor the changes of environmental implementation of mitigation measures.

The EMP should include the following;

8.1 Mitigation

- Identifies and summarizes anticipated significant adverse environmental impacts and risks, mitigation measures.
- Provides links to other plans such as resettlement or emergency response as required.

8.2 Monitoring

- A suitable monitoring programme should be submitted to monitor the changes of environment and implementation of mitigatory measures. This plan should include the following;
 - Parameters to be monitored and methodology to be used
 - Monitoring locations, frequency, timing of sampling (should be decided base on the activities, sensitivity of the receptors etc.), detection limits and definition of thresholds that will signal the need for corrective action.
 - Institutional framework for mitigation of impacts
 - Responsible agency / agencies of monitoring

8.3 Implementation arrangements

- Specifies the implementation schedule showing phasing and co-ordination with overall project implementation
- Describes the institutional framework, namely who is responsible for carrying out the mitigation and monitoring.
- Identify the capital and recurrent costs to implement mitigation and monitoring measures described above. Identify the availability and source of funds to implement the measures.

9. CONCLUSIONS AND RECOMMENDATIONS

The environmental acceptability of the proposed project, key findings and recommendation of the assessment should be clearly stated.